



www.mwphe.org

Massachusetts Women in Public Higher Education, Inc.

Annual Retreat June 7-8, 2012

Retreat Room Request Form

(Form must be completed and sent to Tracy Charbonnier in order to be registered for retreat)*

Name: _____

Institution: _____

Single: _____

(A check for \$66 made out to MWPHE must be sent along with this form to address below)

Double: _____ Preferred roommate(s): _____

Submit form (and payment if a single room) to:

Tracy Charbonnier
Bridgewater State University
Academic Affairs
Bridgewater, MA 02325

Deadline for reserving a room at the retreat is April 11, 2012

The Lighthouse Inn website: http://www.lighthouseinn.com/

*NOTE: Cancellations must be made 30 days prior to the retreat date. If a cancellation is made later than five days prior, the person must reimburse MWPHE for the total cost of their reservation (including the room, food and all applicable taxes).

I have read the above statement regarding cancellations and agree to pay all fees associated with the retreat _____

Signature

Date