

## MWPHE Materials Inventory

### BOX 1

Correspondence, meeting minutes, memberships, newsletter and administrative

#### 1. Green Folder –Public Relations Committee

- 1.1. Minutes of Massachusetts Women in Public Higher Education, Feb. 10, 1995.  
4 p. 2 copies
- 1.2. Address Label. 15 p.
- 1.3. Department list of MWPHE Executive Board 1994-1995. 1 p.
- 1.4. Draft for MWPHE Committees 1994/95. 1 p.
- 1.5. Calendar 1994/95, Feb. 10, 1995. 1 p.
- 1.6. MWPHE 1994-95 Special Contributions, Feb. 10, 1995. 1 p.
- 1.7. MWPHE Spring Budget Discussion. 2 p.
- 1.8. MWPHE Spring Conference 1995, Mar. 31, 1995. 2 p.
- 1.9. Letter, Feb. 6, 1995 from Martha D. Jones to Adrian Tinsley  
Subject: Outstanding Student Achievement Awards 1995. 2 p.
- 1.10 Annual Retreat, June 8-9, 1995. 1 p.
- 1.11 Fax Sheet, Feb. 14, 1994 from Anita Kaplan to Mary Wilson. 1 p.
- 1.12 Fax Sheet, Feb. 9, 1994 from Jeanne Julian to Mary Wilson  
Subject: Items for MWPHE newsletter. 1 p.
- 1.13 Letter, Mar. 21, 1995 from Mary to Caryl  
Subject: Student Recognition Awards. 5 p.
- 1.14 Memo, Jan. 23, 1995 from Mary Wilson to Martha Brine & etc.  
Subject: Winter Edition MWPHE Newsletter. 4 p.
- 1.15 Memo, [ND] from Arlene Ford Proverb to Mary Wilson  
Subject: Spring Edition MWPHE Newsletter. 1 p.
- 1.16 Fax Sheet, Feb. 15, 1995 from Gail Indyk to Mary Wilson. 3 p.
- 1.17 Memo, Feb. 22, 1995 from Caryl Dundorf to Mary Wilson  
Subject: Article on Membership for Newsletter. 3 p.
- 1.18 Letter, Feb. 09, 1995 from President. 1 p.
- 1.19 Letter, Feb. 09, 1995 from President's Office to Elizabeth Rawlins  
Subject: Seeing Ourselves. 1 p.
- 1.20 Letter, Feb. 09, 1995 from President's Office to Janice Darsa  
Subject: Facing History and Ourselves Project. 1 p.
- 1.21 Student Recognition Awards, [ND]. 1 p.
- 1.22 Memo, Feb. 14, 1995 from Mary Wilson to Anita Kaplan  
Subject: Executive Board Nomination for the Newsletter. 1 p.
- 1.23 Hand Written Document, Feb. 13, 1995 from Cynthia McGurren to Mary Wilson  
Subject: Submissions for MWPHE Newsletter. 2 p.
- 1.24 Memo, Feb. 3, 1995 from Mary Wilson to Kimberly Vitchkoski  
Subject: Recent Promotions of MWPHE Member. 1 p.
- 1.25 Fax Sheet, Feb. 17, 1995 from Martha Brine to Mary Wilson  
Subject: Professional Development. 9 p.
- 1.26 Memo, Feb. 28, 1995 from Martha D Jones to Mary Wilson  
Subject: MWPHE. 2 p.

- 1.27 Card, Nov. 15, 1994 from Dorothea Alexander to Mary
- 1.28 Pamphlet, 1993-1994 from BCA Res. Co.  
Subject: A new Residency Program of the Boston Center for the Arts. 9 p.
- 1.29 Invitation, [ND] from Caryl Dundorf  
Subject: Membership in MWPHE. 1 p.
- 1.30 Minutes of Massachusetts Women in public Higher Education, Feb. 10, 1995  
Subject: Executive Board Meeting. 11 p.
- 1.31 Memo, Jan. 23, 1995 from Mary Wilson to Martha Brine & etc.  
Subject: Winter Edition MWPHE Newsletter. 2 p.
- 1.32 Note, [ND]. 1 p.
- 1.33 Note, Nov. 17, 1994 from Abha Ghosh. 1 p.
- 1.34 Photos, [ND]  
Subject: Keynote Speaker Anne VonderHippe. 11 photos.
- 1.35 Photos, Oct. 1993 from Anthony. 4 photos.
- 1.36 Photos, Nov. 3, 1994 to Mary  
Subject: MWPHE Meeting. 14 photos.

## **2. Green Folder –Tax Bit**

- 2.1. Form SS-4, [ND]  
Subject: Application for Employer Identification Number. 3 p.
- 2.2. Bylaws, Apr. 3, 1992 approved by General Memberships. 3 p.
- 2.3. Check Register, Aug. 25, 1994. 14 p.
- 2.4. Hand Written Document, [ND]  
Subject: TIN/EIN. 2 p.
- 2.5. Had Written Document, [ND]  
Subject: SS4 Form. 1 p.
- 2.6. Hand Written Document, [ND] to Jay. 1 p.
- 2.7. Hand Written Bank Slips, from Nov. 6, 1990 to Aug. 1, 1994. 10 p.
- 2.8. Letter, Aug. 24, 1994 from Gail to Mary  
Subject: Notes on Questions, Missing Data, etc. 5 p.
- 2.9. Fax Sheet, Aug. 30, 1994 from Gail Indyk to Mary Wilson  
Subject: Resolution Relating to Deposit Accounts and Borrowing at Shawmut Bank. 5 p.
- 2.10. Data Sheet, [ND] from internal Revenue Service to Mary Wilson. 1 p.
- 2.11. Memo, [ND] From Gail to Mary. 2 p.
- 2.12. Memo, May 20, 1994 from Mary Wilson to Gail Indyk  
Subject: Membership Checks. 1 p.
- 2.13. Memo, Feb. 28, 1994 From Mary Wilson to Gail Indyk  
Subject: Application for Tax Exempt Status for MWPHE. 2 p.
- 2.14. Hand Written Document, [ND]  
Subject: Tax Exempt Status

## **3. Yellow Folder –Current**

- 3.1. Memo, Feb. 22, 1995 from Mary Wilson to Martha Brine  
Subject: Professional Development Award Application – Kaori Kelts. 4 p.

- 3.2. Memo, Feb. 17, 1995 from Martha Brine to Martha Jones  
Subject: Problems with MWPHE Mailing Labels. 2 p.
- 3.3. MWPHE 93/94 Members College Order. 17 p.
- 3.4. MWPHE Executive Board 1994-1995, 1991-1997. 1 p.
- 3.5. Position Description, Aug. 1993. 1 p.
- 3.6. Invoice, Mar. 24, 1994 from Laurie Drazer to Martha Jones  
Subject: Check No. 064776. 1 p.
- 3.7. Schedule for Annual Retreat, June 9-10. 2 p.
- 3.8. Travel Instructions to Framingham State College, [ND]. 1 p.

#### **4. File Holder 1**

##### **4.1. Folder –Correspondence**

- 4.1.1. Memo, Feb 09, 1995 from Mary Wilson to MWPHE Executive Board  
Subject: All Sorts of Thoughts, Things and Reports. 3 p.
- 4.1.2. Name List, Feb. 10, 1995  
Subject: MWPHE 1994-1995 Special Contributions. 1 p.
- 4.1.3. Letter, Dec. 13, 1994 from Judith Kamber to Linda Anderson-Mercier  
Subject: MWPHE: Institutional Membership. 3 p.
- 4.1.4. Letter, Nov. 10, 1994 from Marion Bojas to Martha D Jones  
Subject: MWPHE Membership Forms. 3 p.
- 4.1.5. Letter, Nov. 8, 1994 from Dorothea to Mary Wilson. 1 p.
- 4.1.6. Letter, Nov. 4, 1994 from Marion Bojas to Phyllis McGraw  
Subject: MWPHE Membership Forms. 2 p.
- 4.1.7. Memo, Nov. 3, 1994 from Mary Wilson to Beth Cole  
Subject: MWPHE Membership Check. 2 p.
- 4.1.8. Letter, Sept. 29, 1994 from John R Dimitry to Martha D Jones  
Subject: MWPHE Membership & MWPHE Newsletter. 5 p.
- 4.1.9. Letter, Sept. 13, 1994 from Martha D Jones to Cathryn L Addy  
Subject: Professional Development Opportunities. 1 p.
- 4.1.10. Memo, Oct. 19, 1994 from Mary Wilson to Martha Jones  
Subject: Contribution to MWPHE. 3 p.
- 4.1.11. Letter, Aug. 29, 1990 from Dorothea Alexander to Maine E Lentz. 1 p.
- 4.1.12. Letter, Mar. 11, 1991 from Dorothea Alexander to Marabeth Clapp. 1 p.
- 4.1.13. Letter, Mar.12, 1991 from Dorothea Alexander to Mary Wilson. 1 p.
- 4.1.14. Letter, May 20, 1993 from Cynthia McGurren to Mary E Wilson. 1 p.
- 4.1.15. Letter, June 11, 1993 from Mary Wilson to Doreen Ares. 1 p.
- 4.1.16. Letter, June 11, 1993 from Mary Wilson to Abha Ghosh. 1 p.
- 4.1.17. Letter, Aug. 13, 1993 from Mary Wilson to Grace Carolyn Brown. 1 p.
- 4.1.18. Letter, Aug. 20, 1993 from Mary Wilson to Marion Kilson. 2 p.
- 4.1.19. Letter, Aug. 27, 1993 from Mary Wilson to Martha Brine. 5 p.
- 4.1.20. Memo, Apr. 13, 1994 from Mary Wilson to Jean Martin  
Subject: Request for Support for “Daughters to Work” Day at UMass  
Dartmouth. 1 p.
- 4.1.21. Memo, Mar. 22, 1994 from Mary Wilson to Members of the Executive  
Board

- Subject: Request Received from UMass Dartmouth. 2 p.
- 4.1.22. Memo, Mar. 29, 1994 from Mary Wilson to Martha Brine  
Subject: Letter from Alice Wallace-Moore. 5 p.
- 4.1.23. Copy of Interview Document, May 29, 1994 from Caryl to Mary  
Subject: Dorothea Alexander. 2 p.
- 4.1.24. Hand Written Document, Sept. 28, 1994 from Carolyn to Mary  
Subject: MWPHE. 4 p.

#### 4.2. Folder –No Name

- 4.2.1. Memo, May 26, 1994 from Mary Wilson to Computer Services (Brian Berube)  
Subject: Request for Reports and Disks for D Davis Files MWPHE. Conference. Labels and MWPHE. 9394. Members. 1 p.
- 4.2.2. Hand Written Note, [ND]. 1 p.
- 4.2.3. Hand Written Document, [ND]  
Subject: Fall Newsletter. 1 p.
- 4.2.4. Name List, 1994-1995  
Subject: MWPHE Executive Board 1994-1995. 1 p. 2 copies
- 4.2.5. Calendar, 1994-1995. 1 p.
- 4.2.6. MWPHE 93/94 Members College Order, 1993-1994. 20 p.
- 4.2.7. Memo, Aug. 5, 1994 from Martha D Jones to Executive Board & Regional Coordinators  
Subject: August Meeting. 2 p.
- 4.2.8. Minutes of Massachusetts Women in Public Higher Education, June 9-10, 1994  
Subject: Annual Planning Meeting and Retreat. 6 p.
- 4.2.9. MWPHE Committees 1994/95, 1994-1995. 1 p.

#### 4.3. Folder –Comm. Descriptions & Members

- 4.3.1. Newsletter, Fall 1994 From MWPHE. 2 p.
- 4.3.2. Memo, May 26, 1994 from Martha Jones & Mary Wilson to Members of the MWPHE Executive Board, Regional Coordinators & Campus Coordinators  
Subject: Retreat June 9 and 10, 1994. 5 p.
- 4.3.3. Letter, Sept. 27, 1993 from Anita S Kaplan to Mary Wilson  
Subject: FYI. 2 p.
- 4.3.4. Minutes of Massachusetts Women in Public Higher Education, Nov. 17, 1993  
Subject: Executive Board Meeting. 3 p.
- 4.3.5. Name List, 1994-1995  
Subject: MWPHE Executive Board 1994-1995. 1 p.
- 4.3.6. Memo, Mar. 8, 1994 from Mary Wilson to Members of the MWPHE Executive Board  
Subject: Lists, Lists and More Lists Plus...24 p.
- 4.3.7. Letter, Feb. 11, 1994 from Martha A Brine to MWPHE Member

- Subject: Proposal for the 1994 Professional Development Awards. 4 p.
  - 4.3.8. Agenda, June 3-4, 1993
    - Subject: MWPHE Briarwood Retreat. 3 p.
  - 4.3.9. Letter, Mar. 29, 1993 from Jean Goodwin & Martha A Brine to Alice Wallace-Moore. 1 p.
  - 4.3.10. Letter, Aug. 6, 1993 from Mary Wilson to Campus Coordinator. 2 p.
  - 4.3.11. Hand Written Document, Nov. 18. 1 p.
  - 4.3.12. Conference Brochure, Apr. 2, 1993 from MWPHE
    - Subject: Women Empowering Women. 2 p.
  - 4.3.13. Name List, 1993-1994
    - Subject: MWPHE Committees 1993-1994. 2 p. 3 copies
  - 4.3.14. Copied Document, Apr. 20, 1994 from Mary Wilson to MWPHE
    - Subject: Resource Information MWPHE – 4/94. 1 p.
  - 4.3.15. Photos, Spring 1994 from Martha D Jones to Mary Wilson
    - Subject: Spring 94 Conference. 28 Photos.
  - 4.3.16. MWPHE Fall Conference Program Outline, Oct. 14, 1994
    - Subject: Gaining a Perspective, Seeing Ourselves in Context. 4 p. 2 copies
  - 4.3.17. Memo, Oct. 24, 1994 from Judith Kamber to Mary Wilson
    - Subject: Membership in MWPHE. 2 p.
  - 4.3.18. MWPHE Members Directory, 1993/1993. 7 p.
  - 4.3.19. Letter, Aug. 26, 1994 from Abha P Ghosh to Martha D Jones
    - Subject: Memorandum of Professional Development Award. 3 p.
- 4.4. Folder –Address Lists-Misc.**
- 4.4.1. Letter, May 8, 1991 from Anita Kaplan to Mary Wilson. 1 p.
  - 4.4.2. MWPHE Database List, May 28, 1991
    - Subject: Northern Essex Community College Name List. 1 p.
  - 4.4.3. Memo, May 21, 1991 from Mary Wilson to Judith Kamber
    - Subject: MWPHE Membership List. 1 p.
  - 4.4.4. MWPHE Database List 1990-1991, May 30, 1991
    - Subject: Northern Essex Community College Name List. 1 p.
- 4.5. Folder –Briarwood Retreat**
- 4.5.1. Minutes of Massachusetts Women in Public Higher Education, June 5, 1993. 6 p.
  - 4.5.2. Minutes of Massachusetts Women in Public Higher Education, June 5-6, 1990. 10 p. 2 copies
  - 4.5.3. Memo, Aug. 3, 1989 from Dorothea Alexander to MWPHE Executive Board & Regional Coordinators
    - Subject: Minutes of Meeting at Briarwood. 6 p.
  - 4.5.4. Memo, Sept. 2, 1988 from Patricia E Chisholm to MWPHE Executive Committee
    - Subject: Results of the Planning Retreat held at Briarwood on June 6, 7, 1988. 3 p.
  - 4.5.5. Memo, May 5, 1995 from Martha D Jones to Members of the MWPHE Executive Board, Regional Coordinators & Campus Coordinators

- Subject: Annual Retreat. 4 p.
  - 4.5.6. Calendar 1995/96, 1995-1996. 2 p.
  - 4.5.7. Name List, 1995-1996  
Subject: MWPHE Executive Board 1995-1996. 1 p.
  - 4.5.8. Map, June 15. 1 p.
  - 4.5.9. Memo, May 18, 1992 from Elaine Gardiner to MWPHE Briarwood Participants  
Subject: Cape Conference – June 4-5. 4 p.
  - 4.5.10. Minutes of Massachusetts Women in Public Higher Education, June 4-5, 1992. 4 p.
  - 4.5.11. Direction, June 4, 1990  
Subject: Briarwood Planning Retreat. 3 p.
  - 4.5.12. Application Form, [ND] from MWPHE  
Subject: MWPHE Application for Members for Professional Development Funds. 2 p.
  - 4.5.13. Memo, Sept. 18, 1989 from Judith Kamber to Women on Campus  
Subject: Massachusetts Women in Public Higher Education. 6 p.
  - 4.5.14. Schedule for Briarwood Retreat, June 4-5, 1991. 3 p.
  - 4.5.15. Letter, Apr. 15, 1991 from Dorothea Alexander to Mary Wilson  
Subject: Briarwood Conference for MWPHE. 4 p.
  - 4.5.16. Minutes for Massachusetts Women in Public Higher Education, June 8-9, 1995  
Subject: Annual Retreat June 8-9, 1995. 6 p.
  - 4.5.17. Blank Paper, [ND] with MWPHE Heading. 1 p.
  - 4.5.18. Retreat Schedule, June 8-9, 1995  
Subject: Annual Retreat – June 8-9, 1995. 1 p. 2 copies
  - 4.5.19. Agenda, May, 1995  
Subject: Planning an Agenda for Our Future – 5/95. 4 p.
  - 4.5.20. Memo, Feb.9, 1995 from Mary Wilson to MWPHE Executive Board  
Subject: All Sorts of Thoughts, Things and Reports. 3 p.
  - 4.5.21. Minutes of Massachusetts Women in Public Higher Education, June 6-7, 1996  
Subject: MWPHE Annual Retreat. 5 p.
- 4.6. Folder –Executive Board Meetings (Agenda, Scheduling, etc.)**
- 4.6.1. Letter, May 5, 1995 from Martha D Jones to Members of MWPHE  
Subject: Planning an Agenda for Our Future. 2 p. with an envelope
  - 4.6.2. Minutes of Massachusetts Women in Public Higher Education, Feb. 10, 1995  
Subject: Third Board Meeting of 1994-1995. 2 p.
  - 4.6.3. Minutes of Massachusetts Women in Public Higher Education, Aug. 4, 1995  
Subject: MWPHE Executive Board Meeting. 8 p.
  - 4.6.4. Memo, Oct. 10, 1995 from Dorie AuCoin to Mary Wilson  
Subject: Fall Conference Agenda. 3 p.

- 4.6.5. Memo, Feb. 23, 1995 from Martha D Jones to Campus Coordinators & MWPHE  
Subject: Spring Agenda. 5 p.
- 4.6.6. Agenda, May, 1995  
Subject: Planning and Agenda for Our Future – 5/95. 4 p.
- 4.6.7. Minutes of Massachusetts Women in Public Higher Education, Feb. 17, 1994  
Subject: Executive Board Meeting. 6 p.
- 4.6.8. Minutes of Massachusetts Women in Public Higher Education, Nov. 17, 1993  
Subject: Executive Board Meeting. 3 p.
- 4.6.9. Memo, Nov. 9, 1993 from Mary Wilson to Members of MWPHE Executive Board, Committee Chairs & Regional and Campus Coordinators  
Subject: Next Meeting – Wednesday, November 17<sup>th</sup>, 10 AM. 2 p.
- 4.6.10. Minutes of Massachusetts Women in Public Higher Education, Aug. 13, 1993  
Subject: Executive Board Meeting. 2 p.
- 4.6.11. Minutes of Massachusetts Women in Public Higher Education, Aug. 23, 1991  
Subject: Working Agenda. 8 p.
- 4.6.12. Memo, Nov. 4, 1991 from Elaine Gardiner to MWPHE Executive Board Members  
Subject: November Executive Board Meeting. 4 p.
- 4.6.13. Minutes of Massachusetts Women in Public Higher Education, Nov. 15, 1991  
Subject: Executive Board Meeting. 3 p.
- 4.6.14. Minutes of Massachusetts Women in Public Higher Education, Feb. 19, 1993  
Subject: Executive Board Meeting. 2 p.
- 4.6.15. Secretary's Report, May 29, 1991  
Subject: MWPHE End of Year Secretary's Report. 6 p.
- 4.6.16. Minutes of Massachusetts Women in Public Higher Education, Sept. 13, 1990  
Subject: Executive Board Meeting. 2 p.
- 4.6.17. Minutes of Massachusetts Women in Public Higher Education, Feb.15, 1990. 2 p.
- 4.6.18. Minutes of Massachusetts Women in Public Higher Education, Nov. 16, 1989. 2 p.
- 4.6.19. Minutes of Massachusetts Women in Public Higher Education, Sept. 14, 1989. 4 p.
- 4.6.20. Minutes of Massachusetts Women in Public Higher Education, Apr. 6, 1989. 3 p.
- 4.6.21. Memo, Dec. 5, 1988 from Dorothea Alexander to Members of the MWPHE Executive Board

- Subject: Minutes of November 17, 1988 Meeting. 1 p.
- 4.6.22. Minutes of Massachusetts Women in Public Higher Education, Nov. 17, 1988. 3 p.
- 4.6.23. Memo, Sept. 16, 1988 from Patricia E Chisholm to MWPHE Executive Committee  
Subject: Minutes from September 15, 1988 Meeting. 2 p.
- 4.6.24. Hand Written Minutes of Massachusetts Women in Public Higher Education, Sept. 15, 1988. 1 p.
- 4.6.25. Minutes of Massachusetts Women in Public Higher Education, Nov. 19, 1987. 3 p.
- 4.6.26. Memo, Oct. 23, 1987 from Mary Mahoney to MWPHE Executive Board  
Subject: Minutes of October 15, 1987 Meeting. 2 p.
- 4.6.27. Memo, Jan. 6, 1987 from Joan M McGowan to Executive Committee of the MWPHE & Campus Coordinators of the MWPHE  
Subject: Meeting on Friday, January 30, 1987 at BHCC at 10 AM. 2 p.

## **5. File Holder 2**

### **5.1. Folder –Brochure**

- 5.1.1. Application Form, 1993-1994 from MWPHE  
Subject: MWPHE 1993-1994 Membership Application. 1 p.
- 5.1.2. Invitation, 1992-1993 from MWPHE  
Subject: MWPHE 1992-1993 Membership Application. 1 p.
- 5.1.3. Invitation, 1991-1992 from MWPHE  
Subject: MWPHE 1991-1992 Membership Application. 1 p.
- 5.1.4. Invitation, [ND] from MWPHE to Dorothea Alexander  
Subject: MWPHE Membership Application. 1 p.
- 5.1.5. Invitation, 1989-1990 from MWPHE  
Subject: MWPHE 1989-1990 Membership Application. 1 p.
- 5.1.6. Hand Written Document, 1994-1995  
Subject: Changes in Filer. 4 p.
- 5.1.7. Application Form, 1994-1995 from MWPHE  
Subject: MWPHE 1994-1995 Membership Application. 1 p.

### **5.2. Folder –By Laws**

- 5.2.1. Bylaws, Feb. 10, 1995  
Subject: Proposed Revisions for MWPHE Bylaws. 7 p. 2 copies
- 5.2.2. Memo, Sept. 4, 1987 from Joan M McGowan to MWPHE  
Subject: Update on Executive Committee Activities. 3 p.
- 5.2.3. Fax Sheet with attachment, Mar. 3, 1995 from Martha Jones to Mary Wilson  
Subject: MWPHE. 10 p.
- 5.2.4. Bylaws, [ND]  
Subject: MWPHE Bylaws. 4 p.
- 5.2.5. Bylaws, [ND]  
Subject: Changes in the Bylaws. 4 p.
- 5.2.6. Bylaws, [ND]. 4 p.

## **6. File Holder 3**

### **6.1. Folder –Campus Coordinators Correspondence**

- 6.1.1. Memo, Sept. 15, 1993 from Mary Wilson to MWPHE & Campus Coordinators  
Subject: A Few Things... 3 p.
- 6.1.2. Memo, Sept. 20, 1991 from Elaine Gardiner to Campus Coordinators, MWPHE  
Subject: Membership and Fall Conference. 2 p.

### **6.2. Folder –Committee Members/Descs.**

- 6.2.1. MWPHE Committees 1994/95, 1994-1995. 1 p.
- 6.2.2. Letter, Aug. 6, 1993 from Mary Wilson to MWPHE Committees. 3 p.
- 6.2.3. MWPHE Committees 1993-1994, 1993-1994. 2 p.
- 6.2.4. MWPHE Committees List 1990-1991, 1990-1991. 7 p.

### **6.3. Folder –Correspondence W/CEOs.**

- 6.3.1. Memo, Sept. 30, 1993 from Mary Wilson to Members of the Executive Board  
Subject: Letter to Presidents. 4 p.
- 6.3.2. Letter, Nov. 23, 1993 from Mary Wilson to Chancellor H. Cressy. 1 p.
- 6.3.3. Letter, Nov. 8, 1993 from Peter H. Cressy to Mary Wilson. 1 p.
- 6.3.4. Letter, Apr. 6, 1994 from Mary Wilson to Carole A Cowan. 1 p.
- 6.3.5. Hand Written Document, [ND]. 3 p.
- 6.3.6. Name List, [ND]. 4 p.
- 6.3.7. Letter, Apr. 9, 1994 from Mary Wilson to Nancy Harrington. 1 p.
- 6.3.8. Hand Written Memo, [ND]. 1 p.

### **6.4. Folder –Correspondence W/Speakers**

- 6.4.1. Letter, Apr. 8, 1993 from Grace Carolyn Brown to Mary Wilson. 1 p.
- 6.4.2. Letter, Oct. 12, 1993 from Grace Carolyn Brown to Mary Wilson. 1 p.
- 6.4.3. Letter, Oct. 19, 1993 from Mary Wilson to Grace Carolyn Brown. 1 p.
- 6.4.4. Letter, Oct. 19, 1993 from Mary Wilson to Stanley Z. Koplik. 1 p.
- 6.4.5. Letter, Nov. 3, 1993 from Stanley Z. Koplik to Mary Wilson. 1 p.
- 6.4.6. Letter, Sept. 30, 1993 from Mary Wilson to Stanley Z. Koplik. 1 p.
- 6.4.7. Personnel Description, [ND]  
Subject: Description of Dr. Stanley Z. Koplik. 1 p.
- 6.4.8. Letter, Sept. 9, 1993 from Mary Wilson to Stanley Koplik. 2 p.
- 6.4.9. Letter, Jul. 22, 1993 from Mary Wilson to Patricia McGovern. 2 p.

## **7. File Holder 4**

### **7.1. Folder –Elections**

- 7.1.1. Memo, Apr. 6, 1994 from Mary Wilson to Martha Jones  
Subject: Elections: Results, Process Etc. 4 p.

### **7.2. Folder –Executive Board Misc. Correspondence**

- 7.2.1. Memo, Apr. 20, 1994 from Mary Wilson to Members of the Executive Board  
Subject: Thank You from Dorothea Alexander. 2 p.
- 7.2.2. Memo, Apr. 6, 1994 from Mary Wilson to Members of the Executive Board: Old and New!  
Subject: The 1993-1994 Year: Comments, Lessons learned and Suggestions for Further Evolution. 3 p.
- 7.2.3. Letter, June 27, 1990 from Dorothea Alexander to Elaine Gardiner. 1 p.
- 7.2.4. Letter, Feb. 8, 1994 from Mary Wilson to Martha A Brine. 1 p.
- 7.2.5. Minutes of Massachusetts Women in Public Higher Education, Feb. 2, 1996  
Subject: Executive Board Meeting of 1995-1996. 5 p.
- 7.2.6. Minutes of Massachusetts Women in Public Higher Education, Aug. 8, 1996. 1 p.
- 7.2.7. Minutes of Massachusetts Women in Public Higher Education, Nov. 15, 1991  
Subject: MWPHE Executive Board Meeting. 3 p.
- 7.2.8. Letter, Mar. 1, 1991 from Martha A Brine to MWPHE Member  
Subject: Professional Development Funds. 3 p.
- 7.2.9. Minutes of Massachusetts Women in Public Higher Education, Mar. 7, 1991  
Subject: Agenda of Framingham State College. 1 p.
- 7.2.10. Invitation, 1990-1991 from MWPHE to Mary E Wilson  
Subject: MWPHE 1990-1991 Membership Application. 1 p.
- 7.2.11. Memo, Dec.13, 1990 from Sandy Stalker to Members of MWPHE Executive Board, Regional Coordinators  
Subject: Minutes of Executive Board Meeting. 2 p.
- 7.2.12. Memo, Dec. 9, 1985 from Carol Vaas to Mary Wilson & etc.  
Subject: MWPHE—Meeting Dec. 4, 1985. 2 p.
- 7.2.13. Letter, Nov. 19, 1985 from Charmian B Sperling to MWPHE. 2 p.  
2 copies
- 7.2.14. Memo, Oct. 18, 1985 from the Executive Committee to the Membership of MWPHE  
Subject: Fall Meeting Schedule. 1 p.
- 7.2.15. Memo, Aug. 9, 1990 from Dorothea Alexander to Members of MWPHE Executive Board, Regional Coordinators, Committee Chairpersons & Campus Coordinators  
Subject: Executive Board Meeting – Sept. 13, 1990. 2 p.
- 7.2.16. Memo, Feb. 5, 1991 from Dorothea Alexander to MWPHE Executive Board, regional Coordinators & Committee Chairpersons  
Subject: March Meeting. 1 p.
- 7.2.17. Name List of MWPHE Members, 1990-1991. 9 p.
- 7.2.18. Minutes of Massachusetts Women in Public Higher Education, Feb. 15, 1990. 2 p.
- 7.2.19. Invitation, 1989-1990  
Subject: MWPHE 1989-1990 Membership Application. 1 p.

- 7.2.20. Letter, June 27, 1990 from Dorothea Alexander to Mary Wilson. 1 p.
- 7.2.21. Minutes of Massachusetts Women in Public Higher Education, Aug. 23, 1991  
Subject: Executive Board Meeting. 4 p.
- 7.2.22. Memo, Aug. 19, 1991 from Elaine Gardiner to MWPHE Executive Board Members, Regional Coordinators & Committee Chairpersons  
Subject: Executive Board Meeting – August 23, 1991. 4 p.
- 7.2.23. Minutes of Massachusetts Women in Public Higher Education, June 4-5, 1991  
Subject: Planning Retreat. 6 p.
- 7.2.24. Letter, Jul. 31, 1991 from Elaine Gardiner to Mary Wilson. 1 p.
- 7.2.25. Letter, Apr. 7, 1994 from Mary E Wilson to Martha D Jones. 1 p.
- 7.2.26. Memo, Feb. 9, 1995 from Mary Wilson to MWPHE Executive Board  
Subject: All Sorts of Thoughts, Things and Reports. 5 p.
- 7.2.27. Memo, Jan. 27, 1997 from Dorie AuCoin to MWPHE Executive Board Members  
Subject: Executive Board Meeting – February 14, 1997 (snow date February 21<sup>st</sup>). 2 p.
- 7.2.28. Minutes of Massachusetts Women in Public Higher Education, Nov. 1, 1996  
Subject: Executive Board Meeting. 1 p.
- 7.2.29. Direction, [ND]  
Subject: Directions to QCC. 2 p.
- 7.2.30. Minutes of Massachusetts Women in Public Higher Education, Aug. 8, 1996  
Subject: Executive Board Meeting at Framingham State College. 1 p.
- 7.2.31. Calendar, 1996-1997  
Subject: Calendar and Schedule of Events for Campus Coordinators. 1 p.
- 7.2.32. Handout, 1996-1997  
Subject: MWPHE Campus Coordinators Position Responsibilities 1996-1997. 1 p.
- 7.2.33. Membership List, 1996-1997  
Subject: Term Membership of MWPHE Executive Board 1996-1997. 1 p.
- 7.2.34. Membership List, 1996-1997  
Subject: MWPHE Regional and Campus Coordinators 1996-1997. 1 p.
- 7.2.35. Membership List, 1996-1997  
Subject: MWPHE Executive Board 1996-1997. 3 p.
- 7.2.36. Memo, Sept. 30, 1994 from Martha D Jones to Members of the Executive Committee, Regional & Campus Coordinators  
Subject: Newsletter, Membership and Conference Update. 2 p.
- 7.2.37. Memo, Jan. 10, 1996 from Marion Kilson MWPHE Executive Board, Regional Coordinators & Campus Coordinators  
Subject: February 2, 1996 Meeting (snow date February 9!!). 2 p.
- 7.2.38. Newspaper, Mar. 3, 1996 from The Boston Sunday Globe. 2 p.
- 7.2.39. Memo, Feb. 23, 1994 from Mary Wilson to Jean Goodwin  
Subject: Executive Board Meeting – Nominating Committee Report. 2 p.

### **7.3. Folder –Executive Board Members**

- 7.3.1. Membership List, 1994-1995  
Subject: MWPHE Executive Board 1994-1995. 1 p.
- 7.3.2. Membership List, 1992-1993  
Subject: MWPHE Executive Board 1992-1993. 1 p.
- 7.3.3. Membership List, 1993-1994  
Subject: MWPHE Executive Board 1993-1994. 1 p.
- 7.3.4. Membership List, 1990-1991  
Subject: MWPHE Executive Board 1990-1991. 1 p. 2 copies
- 7.3.5. Membership List, Apr. 6, 1989 (Revised Copy)  
Subject: MWPHE Executive Board, Regional Coordinators and Campus  
Coordinators 1988-1989. 4 p.

## **8. File Holder 5**

### **8.1. Folder –MWPHE Membership Lists**

- 8.1.1. Membership List, 1994-1995  
Subject: MWPHE Membership 1994-95. 20 p.
- 8.1.2. Membership List, 1993-1994  
Subject: MWPHE 93/94 Members. 34 p.

### **8.2. Folder –Membership Related Correspondence etc.**

- 8.2.1. Membership List, 1994-1995  
Subject: MWPHE Membership 1994-1995. 4 p.
- 8.2.2. Memo, Feb. 22, 1994 from Mary Wilson to Regional and Campus  
Coordinators  
Subject: MWPHE Membership Drive–A Challenge and an Opportunity.  
10 p.
- 8.2.3. Letter, May 20, 1993 from Cynthia McGurren to Mary Wilson  
Subject: Institutional Memberships. 1 p.
- 8.2.4. Memo, Sept. 4, 1991 from Elaine Gardiner to MWPHE Members/Women  
Administrators  
Subject: MWPHE Membership and Renewal. 4 p. 2 copies
- 8.2.5. Invitation, 1991-1992 from MWPHE to Mary Wilson  
Subject: MWPHE 1991-1992 Membership Application. 1 p.
- 8.2.6. Attendees List, Apr. 6, 1990  
Subject: MWPHE Spring Conference – List of Attendees. 5 p.
- 8.2.7. Invitation, 1989-1990 from MWPHE  
Subject: MWPHE 1989-1990 Membership Application. 1 p.
- 8.2.8. Phone Directory, Oct. 29, 1990  
Subject: MWPHE Members Extension Numbers. 2 p.
- 8.2.9. Fax Sheet, Oct. 3, 1994 from Mary Wilson to Linda D Pasgua  
Subject: Membership Form Filer. 3 p.
- 8.2.10. Memo, Sept. 8, 1994 from Mary Wilson to Martha Jones  
Subject: MWPHE Memberships. 3 p.
- 8.2.11. Membership List, 1995-1996

- Subject: MWPHE Individual Membership – 1995/1996. 2 p.
- 8.2.12. Report, 1996
  - Subject: Nominating Committee Report 1996. 1 p.
- 8.2.13. Membership Directory, 1995-1996
  - Subject: MWPHE 1995-1996 Membership Directory. 31 p.
- 8.2.14. Memo, Apr. 15, 1994 from Mary E Wilson to Gail Indyk
  - Subject: Membership Checks. 1 p.
- 8.2.15. Membership List, 1994-1995
  - Subject: MWPHE Membership 1994-95. 20 p.

## **9. Filer Holder 6**

### **9.1. Folder –Newsletter**

- 9.1.1. Newsletter, Summer 1995 From American Association of Women in Community Colleges
  - Subject: Region One – Recorder, Volume 4, No.1. 2 p.
- 9.1.2. Memo, Nov. 3, 1994 from Mary Wilson to Caryl Taylor
  - Subject: MWPHE Newsletter. 1 p.
- 9.1.3. Memo, Mar. 21, 1995 from Mary Wilson to Campus Coordinators
  - Subject: MWPHE Newsletter. 1 p.
- 9.1.4. Purchase Order, Mar. 22, 1995 from John Dimitry to Mary Wilson
  - Subject: Printing of MWPHE Newsletter. 3 p.
- 9.1.5. Newsletter, Fall 1995 from MWPHE. 3 p.
- 9.1.6. Newsletter, Spring 1995 from MWPHE. 3 p.
- 9.1.7. Newsletter, Fall 1994 from MWPHE to Mary Wilson. 2 p.
- 9.1.8. Memo, June 15, 1995 from Mary Wilson to Members of the Executive Board, Committee Chairs, Regional & Campus Coordinators
  - Subject: MWPHE Fall Newsletter. 2 p. 2 copies
- 9.1.9. Memo, Aug. 7, 1995 from Mary Wilson to Campus Coordinators & etc.
  - Subject: MWPHE Fall Newsletter. 1 p.
- 9.1.10. Letter, June 19, 1995 from Mary Ann McKinnon to Mary Wilson
  - Subject: Public Relations Committee. 1 p.
- 9.1.11. Invoice, Sept. 13, 1995 from American Speedy Printing Centers to Northern Essex Comm. College
  - Subject: Newsletter. 1 p.
- 9.1.12. Newsletter Material, Sept. 16, 1994. 5 p.
- 9.1.13. Memo, Mar. 26, 1996 from Mary Wilson to Caryl Taylor
  - Subject: MWPHE Newsletter. 7 p.
- 9.1.14. Newsletter, Spring 1996 from MWPHE to Mary Wilson. 3 p. 2 copies
- 9.1.15. Newsletter, Fall 1996 from MWPHE. 2 p.
- 9.1.16. Memo, Mar. 14, 1996 from Mary Wilson to Caryl Taylor
  - Subject: MWPHE Newsletter. 10 p.
- 9.1.17. Fax Sheet, Feb. 28, 1996 from Dorie AuCoin to Mary Wilson
  - Subject: Newsletter. 1 p. with note attached
- 9.1.18. Fax Sheet, Mar. 26, 1996 from Martha Jones to Mary Wilson. 1 p.
- 9.1.19. Memo, Feb. 16, 1996 from Mary Wilson to Members of the Executive Board, Regional & Campus Coordinators, Committee Chairs

- Subject: Spring Newsletter. 2 p.
- 9.1.20. Fax Sheet, Nov. 27, 1995 from Jeanne Julian to Marion Bojas. 4 p.
- 9.1.21. Fax Sheet, Feb. 27, 1996 from Debby Regan to Mary Wilson  
Subject: Changes in Newsletter. 1 p.
- 9.1.22. Article, June 1995 from Magazine  
Subject: 1995 Corbett Award Recipient – Elizabeth Kruczek. 1 p.
- 9.1.23. Brochure, May 23, 1996 from Northern Essex Community College  
Subject: The Different Faces of Domestic Violence. 1 p.
- 9.1.24. Photos, [ND] from Northern Essex Community College.  
3 photos, in an envelope.
- 9.1.25. Photos, Nov.1, from North Shore Community College to Mary Wilson  
9 photos, in an envelope.
- 9.2. Folder –Nominations Committee**
  - 9.2.1. Letter, Feb. 10, 1988 from Mary E Mahoney to Candidates  
Subject: Elections for the Executive Board of MWPHE. 3 p.

## **10. File Holder 7**

- 10.1. Folder –Position Descriptions**
  - 10.1.1. Position Descriptions, Fall 1988  
Subject: MWPHE Position Descriptions. 2 p.

## **11. Folder –Professional Development Committee**

- 11.1. Memo, Feb. 28, 1994 from Mary Wilson to Martha Brine  
Subject: Professional Development Awards. 1 p.
- 11.2. Fax Sheet, June 7, 1994 from Martha Brine to Mary Wilson  
Subject: Professional Development. 9 p.
- 11.3. Letter, June 8, 1992 from Martha A Brine to Mary Wilson  
Subject: MWPHE Professional Awards for 1992. 1 p.
- 11.4. Letter, May 29, 1992 from Martha A Brine to Susan A Holton  
Subject: Recipient of Professional Scholarship from MWPHE. 1 p.
- 11.5. Letter, May 29, 1992 from Martha A Brine to Joyce M LeBlanc  
Subject: Recipient of Professional Scholarship from MWPHE. 1 p.
- 11.6. Letter, May 29, 1992 from Martha A Brine to Roberta Noodell  
Subject: Recipient of Professional Scholarship from MWPHE. 1 p.
- 11.7. Memo, Mar. 11, 1991 from D. Alexander to Members of the MWPHE –  
Professional Development Committee & the Regional Coordinators  
Subject: Professional Development Awards. 1 p.
- 11.8. Letter, Oct. 20, 1995 from Martha A Brine to MWPHE Members  
Subject: Professional Development Awards. 4 p.
- 11.9. Memo, Mar. 22, 1991 from Martha A Brine to Members of MWPHE  
Professional Development Committee & Regional Coordinators  
Subject: Professional Development Awards. 13 p.
- 11.10. Letter, Jan. 22, 1996 from Marion Kilson to David Hartleb  
Subject: Outstanding Student Achievement Award 1996. 3 p.
- 11.11. Letter, Mar. 16, 1994 from Martha A Brine to Mary Wilson  
Subject: Professional Development Awards. 1 p.

- 11.12. Letter, Feb. 11, 1994 from Martha A Brine to MWPHE Members  
Subject: 1994 Professional Development Awards. 4 p.
- 11.13. Letter, Oct. 20, 1995 from Martha A Brine to MWPHE Members  
Subject: 1996 Professional Development Awards. 4 p.

## **12. Folder –Public Relations Committee**

- 12.1. Committee List, 1993-1994  
Subject: MWPHE Public Relations Committee 1993-1994. 3 p.
- 12.2. Letter, Aug. 6, 1993 from Mary E Wilson to Cynthia McGurren. 1 p.
- 12.3. Letter, Aug. 6, 1993 from Mary E Wilson to Terri Egan, Kay Ransdell, Kelly Walters, Donna Davis. 1 p.
- 12.4. Memo, June 15, 1995 from Mary Wilson to Potential Members of the MWPHE Public Relations Committee  
Subject: MWPHE Public Relations Committee. 2 p.

## **13. Folder –Regional/Campus Coordinators Lists**

- 13.1. Memo, Mar. 1, 1990 from Dorothea Alexander to Regional Coordinators  
Subject: Update. 3 p.
- 13.2. Coordinators List, Feb. 23, 1994  
Subject: MWPHE Campus Coordinators – Western Region. 2 p.
- 13.3. Coordinators List, [ND]  
Subject: MWPHE Campus Coordinators – Eastern Region. 2 p.
- 13.4. Coordinators List, [ND]  
Subject: MWPHE Campus Coordinators – Central Region. 2 p. 2 copies
- 13.5. Fax Sheet, June 22, 1993 from Linda L Anderson-Mercier to Mary Wilson  
Subject: MWPHE Central Region representatives. 2 p.
- 13.6. Coordinators List, [ND]  
Subject: MWPHE Campus Coordinators – Southeastern Region. 2 p. 2 copies
- 13.7. Coordinators List, 1995-1996  
Subject: MWPHE Regional and Campus Coordinators 1995-1996. 1 p. 2 copies
- 13.8. Coordinators List, [ND]  
Subject: MWPHE Campus Coordinators – All 4 Regions. 8 p.
- 13.9. Coordinators List, 1994-1995  
Subject: MWPHE Regional and Campus Coordinators – 1994-95. 1 p.
- 13.10. Memo, Apr. 4, 1995 from Mary Wilson to Martha Jones  
Subject: UMass Medical – Campus Coordinator. 1 p.
- 13.11. Letter, Apr. 3, 1995 from Marion to Mary  
Subject: Name removed from MWPHE Campus Coordinator – Wendy Miller. 1 p.

## **14. Folder –Regional Meetings**

- 14.1. Memo, Sept. 8, 1987 from Dorothea Alexander to Campus Coordinators, MWPHE  
Subject: Planning Committee for January Regional Meeting of MWPHE – September 25, 1987. 2 p.

## **15. Folder –Research Comm.**

- 15.1. Letter, [ND] from Joan McGowan to Franklyn Jenifer. 1 p.
- 15.2. Memo, Nov. 5, 1987 from Patricia E Chisholm to MWPHE Campus Coordinators  
Subject: Meeting of Nov. 19, 1987. 1 p.
- 15.3. Memo, Nov. 19, 1987 from Patricia E Chisholm to Campus Coordinators of MWPHE. 1 p.
- 15.4. Questionnaire, Fall 1987 from MWPHE to Fitchburg State College  
Subject: MWPHE Research Questionnaire – Fall 1987. 4 p.
- 15.5. Letter, June 27, 1990 from Dorothea Alexander to Mary Prunty  
Subject: Research Committee. 2 p.
- 15.6. Report, Apr. 30, 1987 from MWPHE  
Subject: MWPHE Research Committee Report. 8 p.
- 15.7. Letter, Nov. 7, 1986 from Peggy L Wolpert to Elaine Gardiner  
Subject: Research Committee for MWPHE. 2 p.

## **16. Folder –Resignations**

- 16.1. Letter, Feb. 28, 1994 from Mary E Wilson to Gwendolyn L Rosemond  
Subject: Resignation from the Executive Board. 1 p.
- 16.2. Letter, Mar. 15, 1994 from Mary E Wilson to Cynthia McGurren  
Subject: Resignation from the Executive Board. 1 p.
- 16.3. Letter, Apr. 19, 1994 from Mary E Wilson to Elizabeth Roop  
Subject: Resignation from the Executive Board. 1 p.

## **17. File Holder 8**

### **17.1. Folder –Student Award Committee**

- 17.1.1. Memo, Feb. 16, 1994 from Martha D Jones to Regional & Campus Coordinators of MWPHE  
Subject: Fourth Annual Student Achievement Awards. 4 p.
- 17.1.2. Guidelines, 1994 from MWPHE  
Subject: Outstanding Student Achievement Awards. 2 p.
- 17.1.3. Winners List, Sept. 28, 1994 from Martha Jones to Mary Wilson  
Subject: Student Recognition Awards. 1 p.
- 17.1.4. Letter, Mar. 25, 1993 from John R Dimitry to Susan Rouleau  
Subject: Nominee of the MWPHE Outstanding Student Achievement Awards. 4 p.
- 17.1.5. Letter, [ND] from Arthur Signorelli to Jean Goodwin. 1 p.
- 17.1.6. Letter, [ND] from Susan Rouleau to Jean Goodwin  
Subject: Personal Essay. 1 p.
- 17.1.7. Letter, Mar. 7, 1993 from Nancy Sabin to Jean Goodwin. 1 p.
- 17.1.8. Letter, Mar. 10, 1993 from Virginia C Noonan to MWPHE Outstanding Student Achievement Award Committee. 2 p.
- 17.1.9. Letter, June 8, 1992 from Martha A Brine to Mary Wilson  
Subject: Professional Awards for 1992. 1 p.\

- 17.1.10. Letter, May 12, 1992 from Martha A Brine to Professional Development Committee  
Subject: Professional Development Awards. 4 p.
- 17.1.11. Memo, Feb. 23, 1994 from Mary E Wilson to Norman Landry & etc.  
Subject: MWPHE Outstanding Student Achievement Scholarship.  
1 pg.

## 17.2. Treasurer's Reports

- 17.2.1. Guidelines, [ND]  
Subject: Budget Planning Guidelines. 1 p.
- 17.2.2. Projects, 1995-1996 Form MWPHE  
Subject: MWPHE Annual Budget Projections 1995-96. 1 p.
- 17.2.3. Report, June 6, 1989 to June 5, 1990 from Elaine Gardiner  
Subject: Treasurer's Report. 3 p.
- 17.2.4. Transaction Statement, June 8, 1994 from MWPHE  
Subject: Check Register. 2 p.
- 17.2.5. Memo, Sept. 30, 1993 from Mary E Wilson to Martha Jones  
Subject: Conferences. 2 p.
- 17.2.6. Report, Feb. 16, 1994 from MWPHE  
Subject: Summary Report 1/1/93 through 12/30/93. 9 p.
- 17.2.7. Report, Feb. 15, 1994 from MWPHE  
Subject: Cash Flow Report 1/1/93 through 2/28/94. 1 p.
- 17.2.8. Report, Feb. 16, 1994 from MWPHE  
Subject: Summary Report 1/1/94 through 2/28/94. 6 p.
- 17.2.9. Outline, Apr. 1, 1994 from MWPHE  
Subject: Spring Conference. 4 p.
- 17.2.10. Purchase Request, Apr.1, 1991 from Mary Wilson  
Subject: Spring Conference. 4 p.
- 17.2.11. Letter, Mar. 11, 1991 from Dorothea Alexander to Marabeth Clapp  
Subject: Reimbursement. 1 p.
- 17.2.12. Letter, Aug. 19, 1994 from Janet G Abbott to Mary E Wilson. 6 p.
- 17.2.13. Memo, Mar. 28, 1994 from Mary Wilson to Gail Indyk  
Subject: A Bunch of Things. 7 p.
- 17.2.14. Letter, Mar. 12, 1991 from Dorothea Alexander to Mary Wilson. 1 p.
- 17.2.15. Name List, [ND]. 4 p.
- 17.2.16. Letter, Sept. 13, 1994 from Martha D Jones to John R. Dimitry. 2 p.
- 17.2.17. Letter, June 30, 1995 from Marion Kilson to John R. Dimitry. 1 p.
- 17.2.18. Letter, Dec. 3, 1993 from Mary E Wilson to Paul Frydrych  
Subject: Spring Conference. 1 p.
- 17.2.19. Letter, Mar. 22, 1994 from Mary E Wilson to Kalyan K Ghosh. 1 p.
- 17.2.20. Memo, Mar. 22, 1994 from Mary E Wilson to Gail Indyk  
Subject: Donation from Worcester State College. 1 p.
- 17.2.21. Letter, Mar. 4, 1994 from Kalyan K Ghosh to Mary E Wilson. 1 p.
- 17.2.22. Letter, Dec. 15, 1993 from Mary E Wilson to Aaron Lazare. 1 p.

- 17.2.23. Letter, Nov. 23, 1993 from Mary E Wilson to Peter H. Cressy. 1 p.
- 17.2.24. Letter, Feb. 22, 1994 from Mary E Wilson to Anthony Athanas. 1 p.

**17.3. Folder –MWPHE (Stationery)**

- 17.3.1. Blank Yellow paper, with MWPHE Heading in Blue, [ND]. 12 p.
- 17.3.2. Blank Yellow Paper, with MWPHE Heading in Black, [ND]. 28 p.
- 17.3.3. Blank Yellow Paper, [ND]. 11 p.

**BOX 2**

Correspondence, memoranda, reports, brochures, evaluations, minutes, newsletter

**1. Folder –MWPHE (Spring 2002)**

- 1.1. Massachusetts Women in Public Higher Education (Spring 2002)
- 1.2. MWPHE 20<sup>th</sup> Anniversary Celebration (2002)
- 1.3. Spring Conference 2002 – “Hail to the Ladies”(April 26, 2002)
- 1.4. “Hail to the Ladies” A tribute to America’s First Ladies from Martha to Hillary (Friday, April 26, 2002)
- 1.5. MWPHE Mentoring Application Form (2002-2003)

**2. Folder – MWPHE (Fall 2001)**

- 2.1. MWPHE Newsletter (Fall 2001)
- 2.2. Women of Courage & Vision (Friday, October 26, 2001)
- 2.3. MWPHE Newsletter (Fall 2002) [3 copies]

**3. Folder – Work to do now – Development Area**

- 3.1. Proposed Revisions MWPHE BYLAWS (1994-1995)
- 3.2. MWPHE BYLAWS (February 09, 1995)
- 3.3. Memo from Mrs. Martha D. Jones to Dr. Mary Wilson (February 28, 1995)
- 3.4. Memo from Mary Wilson to Members of the Executive Board of MWPHE (January 5, 1995)
- 3.5. Proposed Revisions – MWPHE BYLAWS
- 3.6. Proposed Revisions – MWPHE BYLAWS (February 9, 1995)
- 3.7. MWPHE Directory (1995-1996)
- 3.8. MWPHE Regional and Campus Coordinators (1995-1996)
- 3.9. 7<sup>th</sup> Annual Adult Teaching Trends Conference (1995)
- 3.10. Parallel Lives – The Kathy and Mo Show (Friday, April 25, 2003)
- 3.11. Letter to Dr. Richard A. Kraus from Marion Kilson (June 30, 1995)
- 3.12. Letter from Martha A. Brine to MWPHE Members.
- 3.13. Money Receipt Book

#### **4. Folder – OFC Day care Project**

- 4.1. Memo from Roberta T. Noodell to Mary Wilson. (September 28, 1993)
- 4.2. Memo from Roberta T. Nodell to Campus Coordinators (September 22, 1993)
- 4.3. Letter from Anita Kaplan to Mary Wilson (May 8, 1991)

#### **5. Folder – Budget**

- 5.1. MWPHE Spring Budget Discussion [2 copies]
- 5.2. Letter from Abha Ghosh
- 5.3. Check Register (June 6, 1994)

#### **6. Folder – Conference Ideas**

- 6.1. Coming Together: Women at the Crossroads
- 6.2. Note from Martha Leader (April 27, 1995)
- 6.3. Caring for You – A Special Day For Women
- 6.4. Region One – Recorder Newsletter (Spring 1993)
- 6.5. Men’s Resource Center of Western Massachusetts (MRC)
- 6.6. There’s a hunger foe connection among men
- 6.7. MRC – Letter from Tom Landis-Schiff
- 6.8. Bearings (1991)
- 6.9. The Humor Potential (April 30, 1993)
- 6.10. Professional Development for Women (April 27, 1994)
- 6.11. “Women’s Paths to Power” (Friday, October 5, 1990)
- 6.12. Washed-Up Middle Aged Women
- 6.13. Letter from Judith Kamber to Dorothea Alexander (May 28, 1991)
- 6.14. “Toward a Woman-Centered University (1973-1974) (May 18, 1988)
- 6.15. Martin pledges to help shatter ‘glass ceiling’ (August 9, 1991)
- 6.16. Letter from Libby Klemer to Elaine Gardener (November 4, 1987)
- 6.17. Letter from Elaine Gardener to Jean Goodwin (November 28, 1990)
- 6.18. Letter from Director of Career Services at Smith College
- 6.19. National Displaced Homemakers Network – Annual Region I Conference (1992)
- 6.20. The Twelfth Annual Salem State College Series (1993-1994)

#### **7. Folder – Elections**

- 7.1. MWPHE Executive Board Nominations and Ballot (March 31, 1995) [2 copies]
- 7.2. Election Committee (1995) [2 copies]
- 7.3. MWPHE Executive Board (1994-1995)
- 7.4. MWPHE Nominations for Executive Board (1994-1995)
- 7.5. MWPHE Executive Board (1992-1993)
- 7.6. Memo from Mary E. Wilson to Jean Goodwin (March 8, 1994)

- 7.7. Letter from Dorothea Alexander to Cecelia Dibella (April 8, 1992)
- 7.8. List of Candidates for Election to MWPHE (April 8, 1988)
- 7.9. MWPHE Results of Election (June 3, 1988)
- 7.10. Memo from Mary E. Wilson to Martha Jones (April 6, 1994)

**8. Folder – Calendar**

- 8.1. MWPHE Calendar 1994-1995
- 8.2. Calendar 1994-1995 (February 10, 1995)

**9. Folder – Campus Coordinators Correspondence**

- 9.1. Memo from Martha D. Jones to Campus Coordinators MWPHE (February 23, 1995)
- 9.2. Memo from Anita Kaplan to Mary Wilson (February 2, 1994)
- 9.3. Memo from Joan M. McGowan to Campus Coordinators (January 13, 1988)
- 9.4. MWPHE Contact People
- 9.5. Memo from Patricia E. Chisholm to Elaine Gardener (November 25, 1987)
- 9.6. Memo from Mary E. Wilson to MWPHE Campus Coordinators (September 15, 1993)
- 9.7. Memo from Elaine Gardiner to MWPHE Campus Coordinators (September 20, 1991)

**10. Folder – Committee Members/ Descs.**

- 10.1. MWPHE Committees (1994-1995)
- 10.2. Letter from Mary E. Wilson to Committee Members (August 27, 1993)
- 10.3. MWPHE Committees (1993-1994) [2 copies]
- 10.4. Letter from Mary E. Wilson (August 6, 1993)
- 10.5. MWPHE (1990-1991)

**11. Folder – Conferences**

- 11.1. MWPHE Spring Conference (1995)
- 11.2. Memo from Mary E. Wilson to Martha Jones (September 30, 1993)
- 11.3. Mission Statement
- 11.4. Educational Leadership (November 1990)
- 11.5. High Strides (February 1993)
- 11.6. Anthony's Pier 4 (April 02, 1993)
- 11.7. MWPHE Spring Conference (April 06, 1990)
- 11.8. Memo from MWPHE via Elaine Gardiner and Betty Kruczek to "Special" Administrators at Fitchburg State College
- 11.9. Little flags Theatre (March 7, 1988)
- 11.10. Memo from Mary E. Wilson to Martha Jones

**12. Folder – MWPHE – Correspondence with Residents (1994-1995)**

- 12.1. Check for MWPHE (January 4, 1995)
- 12.2. Check for MWPHE (November 9, 1994)
- 12.3. Check for MWPHE (November 1, 1994)

- 12.4. Check for MWPHE (January 19, 1995)
- 12.5. Letter from Martha D. Jones to Cathryn L. Addy (September 13, 1994)
- 12.6. Letter from MWPHE to Thomas D. Aceto (September 13, 1994)
- 12.7. MWPHE 1994-1995 – Special Contributions (February 10, 1995) [2 copies]
- 12.8. MWPHE 1994-1995 – Special Contributions (November 17, 1994)
- 12.9. State College Presidents (February 22, 1994)

**13. Folder – Correspondence w/ CEOs.**

- 13.1. Letter from Marion Kilson to Martha Jones (March 1, 1995)
- 13.2. Good News – Institutional Support for MWPHE
- 13.3. Letter from Mary E. Wilson to Katherine Sloan (March 8, 1994)
- 13.4. Letter from Mary E. Wilson to Aaron Lazare (December 15, 1993)
- 13.5. Purchase Order for MWPHE (November 12, 1993)
- 13.6. Letter from Mary E. Wilson to Gail Indyk (December 27, 1993)
- 13.7. Letter from Paul Frydrych to Mary Wilson (November 24, 1993)
- 13.8. Letter from Anita Kaplan to Paul Frydrych (November 18, 1993)
- 13.9. Letter from Mary E. Wilson to Paul Frydrych (December 3, 1993)

**14. Folder – Correspondence w/ CEOs.**

- 14.1. Letter from Mary E. Wilson to Eileen Farley (November 16, 1993)
- 14.2. Letter from Adrian Tinsley to Mary E. Wilson (October 21, 1993)
- 14.3. Letter from Mary E. Wilson to Grace Carolyn Brown (October 19, 1993)
- 14.4. Letter from Grace Carolyn Brown to Mary E. Wilson (October 12, 1993)
- 14.5. Letter from Mary E. Wilson to David M. Bartley (September 28, 1993)
- 14.6. Letter from Mary E. Wilson to Carole A. Cowan (September 28, 1993)
- 14.7. Letter from Mary E. Wilson to John R. Dimitry (September 28, 1993)
- 14.8. Letter from Mary E. Wilson to Grace C. Brown (September 28, 1993)
- 14.9. Letter from Mary E. Wilson to George Traicoff (September 28, 1993)
- 14.10. Letter from Mary E. Wilson to Carole A. Cowan (June 11, 1993)
- 14.11. MWPHE – Women Empowering Power (Friday, April 2, 1993)
- 14.12. Letter from Mary E. Wilson to Nancy Harrington (April 19, 1994)
- 14.13. Letter from Mary E. Wilson to Paul Frydrych (December 3, 1993)
- 14.14. Check for MWPHE (March 21, 1994)
- 14.15. Check for MWPHE (March 25, 1994)
- 14.16. Memo from Mary Wilson to Members of the Executive Board (September 30, 1993)
- 14.17. Letter from Mary E. Wilson to Cathryn L. Addy (September 28, 1993)
- 14.18. Letter from Daniel M. Asquino to Mary E. Wilson (October 1, 1993)
- 14.19. Letter from Mary E. Wilson to Peter H. Cressy (November 23, 1993)
- 14.20. Letter from Peter H. Cressy to Mary E. Wilson (November 8, 1993)
- 14.21. Letter from Mary E. Wilson to Carole A. Cowan (April 6, 1994)

**15. Folder – Correspondence w/ Speakers**

- 15.1. Letter from Mary E. Wilson to Judith A. Wong (April 7, 1994)
- 15.2. Letter from Mary E. Wilson to Lois Harrison-Jones (October 19, 1993)
- 15.3. Letter from Mary E. Wilson to Lois Harrison-Jones (October 8, 1993)
- 15.4. Fax Transmittal from Mary Caton to Dee Davis (October 06, 1993) [3 pages]
- 15.5. Letter from Mary E. Wilson to Lois Harrison-Jones (August 23, 1993)

- 15.6. Sport In Society – Striking A balance from Jackson Katz to Mary Wilson (February 11, 1994) [3 pages]
- 15.7. Letter from Mary E. Wilson to Deborah Prothrow-Stith (April 7, 1994)
- 15.8. Letter from Jacqueline Kral to Mary Wilson (September 17, 1993)
- 15.9. Fax from Jacqueline Kral to Mary Wilson (September 17, 1993) [5 pages]
- 15.10. Letter from Mary E. Wilson to Deborah Prothrow-Stith (August 23, 1993)
- 15.11. MWPHE Spring Conference (April 1, 1994)
- 15.12. Lesley Lantern – Strengthening the Alumni Connection (Spring 1993) [2 pages]
- 15.13. Note from Elizabeth to Mary (June 18, 1993)
- 15.14. Letter from Elaine Gardiner to Norma S. Rees (November 6, 1987)
- 15.15. Letter from Elaine Gardiner to Mary Robertson-Smith (November 6, 1987)
- 15.16. Letter from Grace Carolyn Brown to Mary E. Wilson (April 8, 1993)
- 15.17. Letter from Grace Carolyn Brown to Mary E. Wilson (October 12, 1993)
- 15.18. Letter from Mary E. Wilson to Grace Carolyn Brown (October 19, 1993)
- 15.19. Letter from Stanley Z. Koplik to Mary E. Wilson (November 3, 1993)
- 15.20. Letter from Mary E. Wilson to Stanley Z. Koplik (October 19, 1993)
- 15.21. Letter from Mary E. Wilson to Stanley Z. Koplik (September 30, 1993)
- 15.22. Letter from Mary E. Wilson to Stanley Z. Koplik (September 9, 1993)
- 15.23. Letter from Mary E. Wilson to Patricia McGovern (July 22, 1993)
- 15.24. Check for Patricia McGovern (June 26, 1993)

**16. Folder – Untitled**

- 16.1. MWPHE Executive Board (1994-1995)
- 16.2. MWPHE Executive Officers (1993-1994)
- 16.3. MWPHE Executive Board (1993-1994) [2 copies]
- 16.4. MWPHE (1993-1994) [2 copies] [v. 1]
- 16.5. MWPHE (1993-1994) [3 copies] [v. 2]
- 16.6. MWPHE Executive Board (1993-1994)
- 16.7. MWPHE Executive Board (1992-1993)
- 16.8. MPWHE Executive Board (1991-1992) [5 pages] [v. 1]
- 16.9. MPWHE Executive Board (1991-1992) [5 pages] [2 copies] [v. 2]
- 16.10. List of MPWHE contacts
- 16.11. MWPHE Mailing List of Executive Board Members and Regional Coordinators (1990-1991)
- 16.12. MPWHE Executive Board (1990-1991) [2 copies]
- 16.13. MWPHE Executive Board and Regional Coordinators (1988-1989)

**17. Folder – By Laws Committee**

- 17.1. MWPHE Executive Board (1993 – 1994)
- 17.2. MWPHE Executive Board Meeting Minutes (February 17, 1994) [3 pages]
- 17.3. MWPHE Executive Board Meeting (February 17, 1994) [2 copies]
- 17.4. Letter from Gwendolyn L. Rosemond to Mary Wilson (February 16, 1994)
- 17.5. Letter from Mary E. Wilson to Danielle Lemeur (November 24, 1993)
- 17.6. Letter from Mary E. Wilson to Aaron Lazare (December 15, 1993)
- 17.7. Letter from Mary E. Wilson to Paul Frydrych (December 3, 1993)
- 17.8. Letter from Mary E. Wilson to Peter H. Cressy (November 23, 1993)
- 17.9. Good News – Institutional Support from MWPHE

- 17.10. MWPHE – Executive Board Meeting Minutes (November 17, 1993)
- 17.11. MWPHE Executive Board Minutes (November 17, 1993) [3 pages]
- 17.12. Summary Report 1/1/93 Through 12/30/93
- 17.13. Mass Women Checkbook Register 1993 [4 pages]
- 17.14. Expense Report 1/1/93 Through 12/30/93
- 17.15. Deposit Report 1/1/93 Through 12/30/93
- 17.16. Interest Earned 1/1/93 Through 12/30/93
- 17.17. Federal Tax Withheld 1/1/93 Through 12/30/93
- 17.18. Cash Flow Report 1/1/93 Through 2/28/94
- 17.19. Summary Report 1/1/93 Through 2/28/94
- 17.20. Mass Women Checkbook Register 1994
- 17.21. Expense Report 1/1/93 Through 2/28/94
- 17.22. Deposit Report 1/1/93 Through 2/28/94
- 17.23. Interest Earned 1/1/93 Through 2/28/94
- 17.24. Federal Tax Withheld 1/1/93 Through 2/28/94
- 17.25. Spring Conference (April 1, 1994)
- 17.26. Jackson Katz Article (February 11, 1994)
- 17.27. Football, Feminism, and Other Contemporary Contributions (February 11, 1994)
- 17.28. Why Should You Join MWPHE?
- 17.29. MWPHE Executive Board (1993-1994)
- 17.30. MWPHE Campus Coordinators Southeastern Region
- 17.31. MWPHE Campus Coordinators Central Region
- 17.32. MWPHE Campus Coordinators Western Region
- 17.33. MWPHE Campus Coordinators Eastern Region
- 17.34. MWPHE Committees (1993-1994)
- 17.35. MWPHE Regional Coordinators (1993-1994)
- 17.36. MWPHE Brochure (1993-1994)
- 17.37. MWPHE Members (1993-1994) [15 pages]
- 17.38. Letter from Mary E. Wilson to Martha A. Brine (November 26, 1993)
- 17.39. Letter from Martha A. Brine to MWPHE Members (February 11, 1994)
- 17.40. MWPHE Guidelines and Procedures – Professional Development Funds
- 17.41. MWPHE Application for Members for Professional Development Funds
- 17.42. MWPHE Newsletter (Spring 2004) [5 pages]
- 17.43. Memo from Mary E. Wilson to Marty Elmore, Anita Kaplan, and Joyce LeBlanc (March 1, 1994)
- 17.44. Memo from Mary E. Wilson to Members of MWPHE Executive Board, Program Committee Chairs, and Regional and Campus Coordinators (February 14, 1994)
- 17.45. MWPHE Executive Board Meeting (November 17, 1993)
- 17.46. MWPHE Memberships Received 9/30/1993 to 11/12/1993 [6 pages]
- 17.47. Letter from Daniel M. Asquino to Mary E. Wilson (October 1, 1993)
- 17.48. Letter from Mary E. Wilson to George Traicoff (September 28, 1993)
- 17.49. Letter from Mary E. Wilson to Grace Carolyn Brown (October 19, 1993)
- 17.50. Letter from Adrian Tinsley to Mary E. Wilson (October 21, 1993)
- 17.51. Letter from Grace Carolyn Brown to Mary E. Wilson (October 12, 1993)

- 17.52. Summary By Name of Cash Receipts 9/30/93 to 11/12/93 [3 pages]
- 17.53. Letter from Mary E. Wilson to Lois Harrison-Jones (October 19, 1993)
- 17.54. Letter from Mary E. Wilson to Stanley Z. Koplik (October 19, 1993)
- 17.55. Memo from Mary E. Wilson to Members of The Executive Board (October 19, 1993)
- 17.56. MWPHE - Check Register (October 14, 1993) [3 pages]
- 17.57. MWPHE – Summary Report 1/1/93 Through 10/31/93 (October 10, 1993)
- 17.58. MWPHE – Expenses 1/6/93 Through 10/14/93 (October 10, 1993)
- 17.59. MWPHE – Federal Tax Withheld 1/6/93 Through 10/14/93 (October 10, 1993)
- 17.60. MWPHE – Interest Earned 1/6/93 Through 10/14/93 (October 10, 1993)
- 17.61. MWPHE –Deposit 1/6/93 Through 10/14/93 (October 10, 1993)
- 17.62. Memo from Mary E. Wilson to Martha Jones (September 30, 1993)
- 17.63. Letter from Jacqueline Kral to Mary Wilson (September 17, 1993)
- 17.64. Fax Cover Sheet from Jacqueline to Dee or Mary Wilson (September 17, 1993)
- 17.65. Letter from Mary E. Wilson to Deborah Prothrow-Stith (August 23, 1993)
- 17.66. Deborah Prothrow-Stith Lecture Request Form (August 20, 1993)
- 17.67. Men’s Resource Center Brochure
- 17.68. MRC – With Men’s Movement Mainstream, Local Group Gets Downtown Office
- 17.69. Memo from Mary E. Wilson to Members of the Executive Board (November 26, 1993)
- 17.70. Memo from Martha A. Brine to Mary Wilson (November 16, 1993)
- 17.71. Letter from Martha A. Brine to MWPHE Members (January 5, 1994)
- 17.72. MWPHE – Guidelines and Procedures – Professional Development Funds (November 16, 1993)
- 17.73. MWPHE – Application for Members for Professional Development Funds
- 17.74. Memo from Mary E. Wilson to Executive Board Members and Regional Coordinators (August 6, 1993)
- 17.75. MWPHE Executive Board Meeting (August 13, 1993)
- 17.76. MWPHE Executive Officers (1993 – 1994)
- 17.77. MWPHE Executive Board (1993 – 1994)
- 17.78. MWPHE Campus Coordinators Central Region
- 17.79. MWPHE Campus Coordinators Eastern Region
- 17.80. MWPHE Campus Coordinators Southeastern Region
- 17.81. MWPHE Campus Coordinators Western Region
- 17.82. MWPHE Regional Coordinators 1993 – 1994
- 17.83. MWPHE Committees 1993 – 1994
- 17.84. MWPHE Report (August 4, 1993) [3 pages]
- 17.85. MWPHE Minutes of the June 5, 1993 Meeting [3 pages]
- 17.86. Map of Framingham State College
- 17.87. MWPHE Dates for 1993 – 1994 [2 copies]
- 17.88. MWPHE Executive Board Meeting (August 23, 1991) [2 pages] [2 copies] [v. 1]
- 17.89. MWPHE Executive Board Meeting (August 23, 1991) [4 pages]

- 17.90. Memo from Elaine Gardiner to MWPHE Executive Board Members (November 4, 1991) [2 copies]
- 17.91. MWPHE Newsletter [2 copies]
- 17.92. MWPHE Executive Board Meeting Minutes (November 15, 1991) [2 pages]
- 17.93. MWPHE Executive Board Meeting Minutes (February 19, 1993) [2 pages]
- 17.94. Memo from Elaine Gardiner to MWPHE Executive Board Members (August 19, 1991)
- 17.95. MWPHE Executive Board Meeting – Agenda (Tentative) (August 23, 1991)
- 17.96. Memo from Elaine Gardiner to MWPHE Executive Board (February 14, 1992)
- 17.97. MWPHE Executive Board Meeting – Agenda (Tentative) (November 2, 1990)
- 17.98. MWPHE End Of Year Secretary’s Report (May 29, 1991)
- 17.99. MWPHE Executive Board Meeting – Agenda (March 7, 1991)
- 17.100. Memo from Dorothea Alexander to MWPHE Executive Board Regional Coordinators and Committee Chairpersons (February 5, 1991)
- 17.101. Memo from Sandy Stalker to Members of MWPHE Executive Board, Regional Coordinators (December 13, 1990)
- 17.102. MWPHE Minutes of Meeting (November 15, 1990)
- 17.103. MWPHE Minutes of Meeting – Agenda (Tentative) (September 13, 1990)
- 17.104. MWPHE Minutes of Meeting, Executive Board (September 13, 1990) [4 pages]
- 17.105. Memo from Dorothea Alexander to Members of MWPHE Executive Board, Regional Coordinators, Committee Chairpersons, Campus Coordinators (August 9, 1990)
- 17.106. MWPHE Executive Board Meeting Agenda (Tentative) (September 13, 1990)
- 17.107. Letter from Susan Donnelly to Colleagues (January 26, 1990)
- 17.108. Memo from Dorothea Alexander to MWPHE Executive Board and Regional Coordinators (January 31, 1990)
- 17.109. MWPHE Minutes of Meeting (February 15, 1990) [2 pages]
- 17.110. MWPHE Minutes of Meeting (November 16, 1989) [2 pages]
- 17.111. Letter from Susan Donnelly to Colleagues (November 8, 1989)
- 17.112. Memo from Dorothea Alexander to MWPHE Executive Board and Regional Coordinators
- 17.113. MWPHE Minutes of Meeting (September 14, 1989) [2 pages]
- 17.114. MWPHE Treasurer’s Report (September 14, 1989)
- 17.115. MWPHE Executive Board Meeting Agenda (September 14, 1989)
- 17.116. Letter from Susan Donnelly to Elaine Gardiner (September 7, 1989)
- 17.117. Routes to Framingham State College (September 6, 1989)
- 17.118. MWPHE Executive Board Meeting Minutes (April 6, 1989)Memo from
- 17.119. Dorothea Alexander to Members of the MWPHE Executive Board (December 5, 1988)

- 17.120. MWPHE Executive Board Meeting Minutes (November 17, 1988) [3 pages]
- 17.121. Memo from Patricia E. Chisholm to MWPHE Executive Committee (September 16, 1988)
- 17.122. MWPHE Executive Board meeting Agenda (September 15, 1988)
- 17.123. Memo from Patricia E. Chisholm (September 8, 1988)
- 17.124. Memo from Joan M. McGowan to MWPHE Executive Board (January 13, 1988)
- 17.125. MWPHE Executive Board Meeting Minutes (November 19, 1987) [3 pages]
- 17.126. Memo from Joan M. McGowan to MWPHE Executive Board (November 4, 1987)
- 17.127. Memo from Mary E. Mahoney to MWPHE Executive Board (October 23, 1987) [2 pages]
- 17.128. Memo from Patricia E. Chisholm to MWPHE Executive Board Members (November 4, 1988)
- 17.129. Memo from Joan M. McGowan to MWPHE Executive Board Committee (September 17, 1987)
- 17.130. Memo from Joan M. McGowan to Executive Committee of the MWPHE, and Campus Coordinators of the MWPHE (January 6, 1987)
- 17.131. Memo from Clare Joyce Donahue to MWPHE Executive Board (September 21, 1987)

**18. Folder – Misc. Executive Board Correspondence**

- 18.1. Letter from Dorothea Alexander to Elaine Gardiner (June 27, 1990)
- 18.2. Letter from Mary E. Wilson to Martha A. Brine (February 8, 1994)
- 18.3. Memo from Mary E. Wilson to Members of MWPHE Executive Board (April 6, 1994) [3 pages]
- 18.4. Memo from Mary E. Wilson to Members of Executive Board (April 20, 1994)
- 18.5. Letter from Dorothea Alexander to Mary Wilson (April 13, 1994)
- 18.6. Memo from Mary E. Wilson to Members of the Executive Board (December 16, 1993)
- 18.7. Letter from Roberta T. Noodell to Mary Wilson (December 3, 1993)
- 18.8. Memo from Roberta T. Noodell to MWPHE Executive Board (December 2, 1993)
- 18.9. Memo from Mary E. Wilson to Members of the Executive Board (August 20, 1993)
- 18.10. Letter from Elaine Gardiner to Martha Jones (July 31, 1991)
- 18.11. Letter from Elaine Gardiner to Jean P. Goodwin (July 31, 1991)
- 18.12. Letter from Elaine Gardiner to Marabeth Clapp (July 31, 1991)
- 18.13. Letter from Elaine Gardiner to Dorothea Alexander (July 31, 1991)
- 18.14. Letter from Elaine Gardiner to Diane Lapkin (July 31, 1991)
- 18.15. Letter from Elaine Gardiner to Lisa Lavelly (July 31, 1991)
- 18.16. Letter from Elaine Gardiner to Roberta Noodell (July 31, 1991)

- 18.17. Letter from Elaine Gardiner to Kay Ransdell (July 31, 1991)
- 18.18. Letter from Elaine Gardiner to Mary Wilson (July 31, 1991)
- 18.19. Letter from Elaine Gardiner to Anita Kaplan (July 31, 1991)
- 18.20. Letter from Elaine Gardiner to Gail A. Indyk (July 31, 1991)
- 18.21. Letter from Elaine Gardiner to Cynthia McCurren (July 31, 1991)

**19. Folder – Executive Board 1994 – 1995**

- 19.1. MWPHE Executive Board 1994 – 1995
- 19.2. Letter from Marion Kilson to Richard A. Kraus (June 30, 1995)
- 19.3. Invoice from MWPHE to Albert Sherman (June 30, 1995)
- 19.4. MWPHE Regional and Campus Coordinators (1995-1996)
- 19.5. MWPHE Executive Board 1995 – 1996 [2 pages]
- 19.6. Memo from Marion Kilson to Members of the Executive Board Regional and Campus Coordinators
- 19.7. MWPHE Annual Retreat Minutes (June 8-9, 1995) [6 pages]
- 19.8. Letter from Martha A. Brine to MWPHE Members (October 20, 1995)
- 19.9. MWPHE Guidelines and Procedures – Professional Development Funds (1996)
- 19.10. MWPHE Application for Members for Professional
- 19.11. MWPHE Executive Board Meeting (August 24, 1994)
- 19.12. MWPHE Minutes – Annual Planning Meeting and Retreat (June 9-10, 1994) [4 pages]
- 19.13. MWPHE Minutes – First Board Meeting of 1994 – 1995 [3 pages]
- 19.14. Memo from Martha D. Jones to Members of the Executive Committee of MWPHE (September 16, 1994)
- 19.15. Memo from Martha D. Jones to Members of the Executive Committee Regional and Campus Coordinators (September 30, 1994) [2 pages]
- 19.16. MWPHE Executive Board Meeting (November 17, 1994) [3 pages] [2 copies]
- 19.17. MWPHE Second Board Meeting Minutes 1994 – 1995 (November 17, 1994) [3 pages]
- 19.18. MWPHE Executive Board Meeting Regional and Campus Coordinators (February 10, 1995)
- 19.19. MWPHE Second Board Meeting Minutes 1994 – 1995 (November 17, 1994) [3 pages]
- 19.20. MWPHE Executive Board 1994 – 1995
- 19.21. MWPHE Committees 1994 – 1995 [2 pages]
- 19.22. Calendar 1994 – 1995 [2 pages]
- 19.23. MWPHE 1994 – 1995 Special Contributions
- 19.24. MWPHE Spring Budget Discussion
- 19.25. Election Committee
- 19.26. MWPHE Spring Conference 1995 [3 pages]
- 19.27. Letter from Martha D. Jones to Adrian Tinsley (February 1, 1995)
- 19.28. Criteria of MWPHE Outstanding Student Achievement Award 1995
- 19.29. Nomination Form for MWPHE Outstanding Student Achievement Award 1995
- 19.30. MWPHE Annual Retreat (June 8-9, 1995)

- 19.31. Memo from Martha D. Jones to Members of the MWPHE Executive Board Regional Coordinators, and Campus Coordinators (May 5, 1995)
- 19.32. Cape Cod Map
- 19.33. MWPHE Annual Retreat (June 8-9, 1995) [2 pages]

**20. Folder – Fundraising (empty)**

**21. Folder – Job Postings**

- 21.1. While You Were Out Note from Patrice Masterson (October 10, 1994)
- 21.2. Memo from Mary E. Wilson to Members of the Executive Board of MWPHE (March 22, 1994)
- 21.3. Letter from Fuad Safwat to Mary Wilson (March 11, 1994)
- 21.4. University of Massachusetts Boston – Dean of Undergraduate Education
- 21.5. University of Massachusetts Boston – Dean of the Liberal Arts Faculty College of Arts and Sciences
- 21.6. Note (March 22, 1994)

**22. Folder – Library Comm. – AD HOC (empty)**

**23. Folder – Lists – Comprehensive BD, Reg, Campus, Members**

- 23.1. Memo from Mary E. Wilson to Members of the MWPHEW Executive Board (March 8, 1994)
- 23.2. MWPHE Executive Board 1993 – 1994
- 23.3. MWPHE Campus Coordinators Western Region
- 23.4. MWPHE Campus Coordinators Central Region
- 23.5. MWPHE Campus Coordinators Southeastern Region
- 23.6. MWPHE Members 1993 – 1994 [15 pages]
- 23.7. MWPHE Committees 1993 – 1994 [2 pages]

**24. Folder – Mailing Lists (empty)**

**25. Folder – Membership Committee**

- 25.1. Fax Form from Phyllis Worth to Martha Jones (August 31, 1994)
- 25.2. Memo from Caryl Dunderf to MWPHE Regional Coordinators (August 26, 1994)
- 25.3. Fax Form from Phyllis Worth to Martha Jones (September 6, 1994)
- 25.4. Memo from Caryl Dunderf to MWPHE Regional Coordinators (September 1, 1994)
- 25.5. Memo from Martha D. Jones to Mary Wilson (September 16, 1994) [3 pages]
- 25.6. MWPHE Brochure 1994 – 1995

- 25.7. Changes in Flier
- 25.8. MWPHE Membership Committee 1993 – 1994
- 25.9. Letter from Mary E. Wilson to MWPHE members (August 6, 1993)
- 25.10. Memo from Mary E. Wilson to Gwen Rosemond (October 19, 1993)

**26. Folder – Membership Lists**

- 26.1. MWPHE Members 1993 – 1994 [15 pages]
- 26.2. Who's Who in MPWHE 1991 – 1992 (August, 1991) [2 pages]
- 26.3. MWPHE Paid Members 1990 – 1991 (June 3, 1991) [12 pages]

**27. Folder – Membership Related Correspondence etc.**

- 27.1. MWPHE Memberships 1994 – 1995 Central Region
- 27.2. MWPHE Memberships 1994 – 1995 Southeastern Region
- 27.3. MWPHE Memberships 1994 – 1995 Western Region
- 27.4. MWPHE Memberships 1994 – 1995 Eastern Region
- 27.5. Letter from Mary E. Wilson to Gwendolyn Rosemond (July 21, 1993)
- 27.6. Letter from Gwendolyn Rosemond to Mary E. Wilson and Elizabeth Roop (June 24, 1993)
- 27.7. MWPHE Brochure 1993 – 1994 [with no zippy graphic] [2 pages]
- 27.8. Letter from Gwendolyn Rosemond to Mary Wilson (September 23, 1993)
- 27.9. MWPHE Brochure 1993 – 1994 [with modifications] [2 pages]
- 27.10. Memo from Mary E. Wilson to MWPHE Regional and Campus Coordinators (February 22, 1994) [4 pages]
- 27.11. MWPHE Spring Conference (April 1, 1994) [2 pages]
- 27.12. MWPHE Newsletter (Spring 1994) [4 pages]
- 27.13. Letter from Cynthia McGurren to Mary E. Wilson (May 20, 1993)
- 27.14. Memo from Dorothea Alexander to MWPHE Members (July 31, 1990)
- 27.15. MWPHE Brochure (1990 – 1991)
- 27.16. Memo from Elaine Gardiner to MWPHE Members (September 4, 1991)
- 27.17. Fax Form from Elaine Gardiner to Marabeth Clapp (September 5, 1991)
- 27.18. MWPHE Directory 1993 – 1994 [10 pages]

**28. Folder – Miscellaneous Suggestions, etc.**

- 28.1. A note about Diana Parsons
- 28.2. Business Card of Kathleen B. Pellegrino

**29. Folder – Newsletter**

- 29.1. Memo from Mary Wilson to Martha Brine, Donna Davis, Caryl Dunderf, Gail Indyk, Martha Jones, Anita Kaplan, Sandy Stalker, Regional Coordinators, and Campus Coordinators (January 23, 1995) [2 pages] [Spring Edition]
- 29.2. Memo from Mary Wilson to Martha Brine, Donna Davis, Caryl Dunderf, Gail Indyk, Martha Jones, Anita Kaplan, Sandy Stalker, Regional Coordinators, and Campus Coordinators (January 23, 1995) [2 pages] [Winter Edition]
- 29.3. Fall Newsletter
- 29.4. Note from Kay Ransdell
- 29.5. Memo from Mary E. Wilson to Cynthia McGurren (February 14, 1994) [4 pages]
- 29.6. The Fall Conference by Roberta T. Noodell [5 pages]
- 29.7. MWPHE Members
- 29.8. Spring Conference Features.

### **30. Folder – Nominations Committee**

- 30.1. Letter from Mary E. Mahoney to Candidates (February 10, 1988)
- 30.2. Memo from D. Alexander to Mary Wilson (June 2, 1993)
- 30.3. Memo from Mary Mahoney to Elaine Gardiner (February 11, 1988)
- 30.4. Letter from Mary E. Wilson to Colleagues (August 6, 1993)
- 30.5. Memo from Mary E. Wilson to Martha Jones (April 6, 1994) [2 pages]

### **31. Folder – Position Description**

- 31.1. MWPHE Position Description Regional Coordinators [2 copies]
- 31.2. MWPHE Position Description Campus Coordinator [2 copies]

### **32. Folder – President – Duties etc...(empty)**

### **33. Folder – Professional Development Committee**

- 33.1. Professional Development Awards Committee Report 1994 – 1995
- 33.2. Memo from Martha Brine to Martha Jones (February 17, 1995) [2 pages]
- 33.3. Letter from Martha A. Brine to MWPHE Member
- 33.4. MWPHE Guidelines and Procedures – Professional Development Funds [2 pages] [2 copies] [10 copies]
- 33.5. MWPHE Application for Members – Professional Development Funds [2 copies] [9 copies]
- 33.6. Letter from Martha A. Brine to MWPHE Members (January 25, 1995)
- 33.7. Letter from Abha P. Ghosh to Martha D. Jones (August 26, 1994)

- 33.8. Memo from Abha Ghosh to MWPHE Executive Board (August 26, 1994) [2 pages]
- 33.9. Fax Form from Martha Brine to Mary Wilson (June 7, 1994)
- 33.10. Memo from Martha Brine to Mary Wilson (June 6, 1994)
- 33.11. Professional Development Awards Committee Report 1993 – 1994
- 33.12. MWPHE Professional Development Award Winners 1991 – 1994
- 33.13. Letter from Martha A. Brine to MWPHE Members (February 11, 1994)
- 33.14. Letter from Mary E. Wilson and Martha A. Brine to Cynthia R. Butters (March 24, 1994)
- 33.15. Letter from Mary E. Wilson and Martha A. Brine to Abha Ghosh (March 24, 1994)
- 33.16. Letter from Martha A. Brine to MWPHE Members (February 11, 1994)
- 33.17. Letter from Mary E. Wilson to Martha A. Brine (November 26, 1993)
- 33.18. Memo from Mary E. Wilson to Members of the Executive Board (November 26, 1993)
- 33.19. Fax Form from Martha Brine to Mary Wilson (November 16, 1993)
- 33.20. Memo from Martha A. Brine to Mary Wilson (November 16, 1993)
- 33.21. Letter from Martha A. Brine to MWPHE Members (January 5, 1994)
- 33.22. Professional Development Awards Committee
- 33.23. Letter from Mary E. Wilson to Sandra Stalker (August 6, 1993)
- 33.24. Letter from Mary E. Wilson to Colleagues (August 6, 1993)
- 33.25. MWPHE Professional Development Committee 1993 -1994
- 33.26. Fax Form from Martha Brine to Mary Wilson
- 33.27. Professional Development Awards Committee Report
- 33.28. Letter from Martha A. Brine to MWPHE Members
- 33.29. Letter from Martha A. Brine to Linda Anderson-Mercier (March 29, 1993)
- 33.30. Letter from Jean Goodwin, and Martha A. Brine to Alice Wallace-Moore
- 33.31. Letter from Dorothea Alexander to Jean Goodwin (April 7, 1993)
- 33.32. Memo from Mary Wilson to Martha Brine (February 28, 1994)
- 33.33. Letter from Martha A. Brine to MWPHE Member (February 28, 1992)
- 33.34. Letter from Martha A. Brine to MWPHE Member (March 1, 1991)
- 33.35. Memo from D. Alexander to Members of the MWPHE Professional Development Committee and the Regional Coordinators, Martha Brine, Marabeth Clapp, Judith Kamber, Mary Wilson, Linda Anderson, Anita Kaplan, Barbara Finkelstein, Jean Goodwin (March 11, 1991)

#### **34. Folder – Program Committee**

- 34.1. MWPHE Program Committee 1993 – 1994
- 34.2. Letter from Mary E. Wilson to Colleagues (August 6, 1993)
- 34.3. Letter from Mary E. Wilson to Caryl Dundorf (August 6, 1993)
- 34.4. Letter from Mary E. Wilson to Marion Wilson (August 6, 1993)
- 34.5. Program Committee
- 34.6. Memo from D. Alexander to Elaine Gardiner (August 9, 1990)
- 34.7. Letter from Jean Goodwin to Dorothea Alexander (July 31, 1990)

- 34.8. Memo from Clre Joyce Donahue to Campus Contacts MWPHE
- 34.9. Program Committee
- 34.10. Letter from Mary E. Wilson to Colleagues (August 6, 1993)

**35. Folder – Public Relations (empty)**

**36. Folder – Public Relations Committee**

- 36.1. MWPHE Public Relations Committee 1993 – 1994
- 36.2. Letter from Mary E. Wilson to Cynthia McGurren (August 6, 1993)
- 36.3. Letter from Mary E. Wilson to Colleagues (August 6, 1993)
- 36.4. Public Relations/ Newsletter Committee
- 36.5. MWPHE BY LAWS

**37. Folder – Regional/ Campus Coordinators Lists**

- 37.1. MWPHE Campus Coordinators Southeastern Region
- 37.2. MWPHE Campus Coordinators Central Region
- 37.3. MWPHE Campus Coordinators Western Region
- 37.4. MWPHE Campus Coordinators Eastern Region
- 37.5. MWPHE Members and Positions [2 pages]
- 37.6. MWPHE Regional and Campus Coordinators 1994 – 1995 [6 copies]
- 37.7. MWPHE Campus Coordinators Eastern Region [2 pages] [5 copies]
- 37.8. MWPHE Campus Coordinators Southeastern Region [2 pages] [2 copies]
- 37.9. MWPHE Campus Coordinators Central Region [2 pages] [5 copies]
- 37.10. MWPHE Campus Coordinators Central Region [2 pages]
- 37.11. MWPHE Campus Coordinators Western Region [2 pages] [5 copies]
- 37.12. MWPHE Directory
- 37.13. MWPHE Regional Coordinators Eastern Region (March 8, 1993)
- 37.14. MWPHE Regional Coordinators Eastern Region (February 28, 1992)
- 37.15. Letter from Anita Kaplan to Jackie Fideler (March 2, 1992)
- 37.16. MWPHE Directory (September 10, 1991)
- 37.17. MWPHE Campus Coordinators
- 37.18. Memo from Linda L. Anderson-Mercier to Gail Indyk (April 1, 1993)
- 37.19. MWPHE Regional Coordinators Eastern Region (March 8, 1993)
- 37.20. MWPHE Regional Coordinators Eastern Region 1990 – 1991
- 37.21. MWPHE Regional Coordinators Eastern Region (November 11, 1991)
- 37.22. Memo from D. Alexander to Linda Anderson, Barbara Finkelstein, Jean Goodwin, and Anita Kaplan (August 22, 1990)
- 37.23. Memo from Dorothea Alexander to Regional Coordinators (March 1, 1990) [2 pages]
- 37.24. Job Descriptions [Reginal Coordinator, and Campus Coordinator]

- 37.25. Memo from Patricia E. Chisholm to MWPHE Executive Board and Regional Coordinators (September 28, 1988)
- 37.26. Regional Coordinators – 1988
- 37.27. Fax Form from Jean Goodwin to Fitchburg State College (September 20, 1991) [4 pages]
- 37.28. MWPHE Campus Contact People [4 pages]
- 37.29. MWPHE Regions/ Colleges in the Region – Eastern Region [4 pages]
- 37.30. MWPHE List of Regional and Campus Coordinators – Western Region [4 pages]
- 37.31. MWPHE List of Regional and Campus Coordinators (Fall 1988) [3 pages]

**38. Folder – Regional Coordinators**

- 38.1. MWPHE Regional Coordinators 1993 – 1994
- 38.2. Regional Coordinators (1991 – 1992)

**39. Folder – Regional Meetings**

- 39.1. Memo from Dorothea Alexander to Campus Coordinators [2 pages]

**40. Folder – Conference Sites + Meetings**

- 40.1. Letter from Mary E. Wilson to Anthony Athanas (April 7, 1994)
- 40.2. Anthony's Fine Restaurants (October 6, 1993) [6 pages]

**41. Folder – Stationary**

- 41.1. 21 White MPWHE Papers
- 41.2. 2 Yellow MPWHE Papers

**42. Folder – Resignations**

- 42.1. Memo from Marian Spencer to Martha Jones (May 4, 1995)
- 42.2. Memo from Mary Wilson to Martha Jones (April 4, 1995)
- 42.3. Letter from Mary E. Wilson to Elizabeth Roop (April 19, 1994)
- 42.4. Letter from Elvi to Mary (April 14, 1994)
- 42.5. Memo from Mary W. Wilson to Members of the MWPHE Executive Board (April 6, 1994) [3 pages]
- 42.6. Letter from Elizabeth G. Roop to Martha Jones (April 14, 1994)
- 42.7. Letter from Mary E. Wilson to Cynthia McGurren (March 15, 1994)
- 42.8. Letter from Cynthia McGurren to Jean Goodwin (March 7, 1994)

- 42.9. Letter from Mary E. Wilson to Gwendolyn L. Rosemond (February 28, 1994)
- 42.10. Letter from Gwendolyn L. Rosemond to Mary Wilson (February 16, 1994)  
[2 copies]
- 42.11. Letter from Doreen Ares to Jean Goodwin (May 20, 1993)

### **43. Folder – Retreat**

- 43.1. Letter from Susan Wagner Keleher to Martha Jones (May 16, 1995)
- 43.2. Memo from Martha Jones to Members of the MWPHE Executive Board, Regional Coordinators, and Campus Coordinators (May 5, 1995) [2 copies]
- 43.3. Letter from Caryl to Martha (May 15, 1995)
- 43.4. Group Room Confirmation from Susan Wagner Keleher and Martha Jones (March 6, 1995)
- 43.5. Letter from Susan Wagner Keleher to Martha Jones (March 7, 1995)
- 43.6. Letter from Marion Kilson to Susan Keleher (May 12, 1995)
- 43.7. Cape Cod Map
- 43.8. The Marina Tradewinds - MWPHE Annual Retreat (June 8-9, 1995)
- 43.9. Memo from Martha Jones, and Mary E. Wilson to Members of the MWPHE Executive Board, Regional Coordinators, and Campus Coordinators (May 26, 1994)
- 43.10. MWPHE Schedule for Annual Retreat (June 9-10, 1995) [3 pages] [2 copies]
- 43.11. Memo from Mary E. Wilson to Members of the MWPHE Executive Board (April 6, 1994) [3 pages] [2 copies]
- 43.12. MWPHE Annual Planning Meeting and Retreat Minutes (June 9-10, 1994) [4 pages] [4 copies]
- 43.13. Letter from Elizabeth to Mary (June 10, 1993)
- 43.14. Memo from Mary E. Wilson to Elizabeth Roop (July 9, 1993)
- 43.15. MWPHE Briarwood Retreat Agenda (June 3-4, 1993) [2 pages]
- 43.16. MWPHE Executive Board Meeting Minutes (February 19, 1993)
- 43.17. Bay Bank Accounts [2 pages]
- 43.18. Bay Bank Business Accounts
- 43.19. Fleet Bank Personal Accounts
- 43.20. Fleet Savings Options [2 pages]
- 43.21. Fleet Bank Business Accounts [2 pages]
- 43.22. Letter from Cynthia McGurren to Mary E. Wilson (May 20, 1993)
- 43.23. Professional Development Awards Committee Report
- 43.24. Letter from Martha A. Brine to MWPHE Members (February 16, 1993)
- 43.25. MWPHE Guidelines and Procedures – Professional Development Funds [2 pages]
- 43.26. Letter from Martha A. Brine to Linda Anderson-Mercier (February 29, 1993)
- 43.27. Letter from Jean Goodwin to Martha A. Brine to Alice Wallace-Moore (March 29, 1993)
- 43.28. Letter from Mary E. Wilson to Gail Indyk (May 19, 1993) [2 pages]

- 43.29. Letter from Mary E. Wilson to Jean Goodwin (May 19, 1993) [2 pages]
- 43.30. Letter from Mary E. Wilson to Dorothea Alexander (May 20, 1993)
- 43.31. Letter from Mary E. Wilson to Martha Brine (May 20, 1993)
- 43.32. Letter from Mary E. Wilson to Doreen Ares (May 20, 1993)
- 43.33. Letter from Mary E. Wilson to Martha D. Jones (May 19, 1993)
- 43.34. Letter from Mary E. Wilson to Gwendolyn Rosemond (May 19, 1993)
- 43.35. Letter from Mary E. Wilson to Elizabeth Roop (May 19, 1993)
- 43.36. Letter from Mary E. Wilson to Joyce M. LeBlanc (May 19, 1993)
- 43.37. Letter from Mary E. Wilson to Marty Elmore (May 19, 1993)
- 43.38. Memo from Mary E. Wilson to Members of the MWPHE Executive Board., Regional Coordinators and Guests (May 13, 1993)
- 43.39. MWPHE Schedule for Briarwood Retreat (June 3-4, 1993)
- 43.40. Directions to Briarwood (May 12, 1993) [2 copies]
- 43.41. Briarwood Invitations (June 3-4, 1993)
- 43.42. Briarwood Conference and Retreat Center (February 23, 1993)
- 43.43. Fax Form from Jean Goodwin to Northern Essex Community College (May 12, 1993)
- 43.44. Jean Goodwin to Mary Wilson (May 12, 1993)
- 43.45. MWPHE Schedule for Briarwood Retreat (June 4-5, 1992) [4 pages]
- 43.46. Memo from Joan M. McGowan to Elaine Gardiner (April 25, 1988)
- 43.47. MWPHE Extended Executive Committee Meeting (June 6-7, 1988)
- 43.48. Memo from Patricia E. Chisholm to Members of MPWHE (May 23, 1988)
- 43.49. Memo from Joan McGowan to Franklyn Jenifer (no date)
- 43.50. The Chronicle of Higher Education Volume XXXIV, Number 20 (January 27, 1988)
- 43.51. MWPHE Executive Board Meeting Biarwood (June 6-7, 1988)
- 43.52. Memo from Patricia E. Chisholm to Members of MWPHE (May 23, 1988)
- 43.53. MWPHE Extended Executive Committee Meeting (June 6-7, 1988)
- 43.54. MWPHE Revised Directions to Briarwood.
- 43.55. MWPHE Briarwood Meeting Minutes (June 5, 1993) [3 pages]
- 43.56. MWPHE (Spring 1993) [3 pages]
- 43.57. MWPHE Briarwood Minutes (June 5-6, 1990) [4 pages]
- 43.58. MWPHE Meeting Minutes (February 15, 1990) [3 pages]
- 43.59. MWPHE Position Description – Regional Coordinator
- 43.60. MWPHE Position Description Campus Coordinator
- 43.61. Regional Coordinators Eastern Regions
- 43.62. Memo from Dorothea Alexander to MWPHE Executive Board and Regional Coordinators (August 3, 1989)
- 43.63. MWPHE Briarwood Meeting Minutes (June 5-6, 1989) [4 pages]
- 43.64. Calendar of Events for MPWHE 1989 – 1990
- 43.65. Memo from Patricia E. Chisholm to MWPHE Executive Committee (September 2, 1988) [3 pages]

#### **44. Folder – Student Awards Committee**

- 44.1. Letter from Martha D. Jones to Adrian Tinslay (February 1, 1995)
- 44.2. MWPHE Criteria for Outstanding Student Achievement Award 1995
- 44.3. MWPHE Outstanding Student Achievement Award Nomination Form 1995
- 44.4. Outstanding Student Achievement Awards Committee [2 pages]
- 44.5. Memo from Martha D. Jones to MWPHE Regional and Campus Coordinators (February 16, 1994)
- 44.6. Letter from Mary Wilson to John R. Dimitry (February 8, 1994)
- 44.7. MWPHE Outstanding Student Achievement Award Nomination Form 1994
- 44.8. MWPHE Criteria for Outstanding Student Achievement Award 1994
- 44.9. Letter from Mary E. Wilson to Pat Rose, Diane Holmes, and Tracy Dorfman (August 6, 1993)
- 44.10. MWPHE Student Recognition Awards Committee 1993 – 1994
- 44.11. Letter from Mary E. Wilson to Martha A. Brine (August 6, 1993)
- 44.12. Letter from Jean Goodwin to MWPHE Members (February 8, 1993)
- 44.13. MWPHE Criteria for Outstanding Student Achievement Award 1993
- 44.14. MWPHE Outstanding Student Achievement Award Nomination Form 1993
- 44.15. Memo from Elaine Gardiner to Faculty Members (February 5, 1991)
- 44.16. Letter from Dorothea Alexander to Vincent J. Mara (January 15, 1991)
- 44.17. MWPHE Criteria for Outstanding Student Achievement Award 1991 [2 copies]
- 44.18. MWPHE Outstanding Student Achievement Award Nomination Form 1991 [2 copies]
- 44.19. Letter from Dorothea Alexander to Adrian Tinsley (November 15, 1990)

**45. Folder – Survey 1995 (empty)**

**46. Folder – Treasurer Correspondence etc.**

- 46.1. Memo from Mary E. Wilson to Gail Indyk (April 7, 1994)
- 46.2. Memo from Mary E. Wilson to Marie Burchell (April 6, 1994)
- 46.3. Check for Northern Essex Community College (March 29, 1994)
- 46.4. NECC Departmental Purchase Request by D. Davis and Mary Wilson (March 4, 1994)
- 46.5. Personal Money Order to Quarterly Review of Wines (March 29, 1994)
- 46.6. Letter from Mary E. Wilson to Gail Indyk (January 28, 1994)
- 46.7. Check for MWPHE (January 21, 1994)
- 46.8. Letter from Mary E. Wilson to Gail Indyk (January 19, 1994)
- 46.9. Memo from Gail Indyk to Meg Concannon (September 8, 1993)
- 46.10. Check for MWPHE (September 30, 1993)
- 46.11. Letter from Mary E. Wilson to Gail Indyk (December 17, 1993)
- 46.12. MWPHE Receipts 12/1/93 Through 12/17/93
- 46.13. MWPHE Receipts 11/6/93 Through 11/12/93

- 46.14. MWPHE Spring Conference 1993
- 46.15. Memberships Received 9/30/93 to 11/12/93
- 46.16. Summary by names of cash receipts 9/30/93 to 11/12/93 [3 pages]
- 46.17. Letter from Gail to Mary (no date)
- 46.18. Letter from Mary E. Wilson to Gail Indyk (November 29, 1993)
- 46.19. Bay Bank Statement (December 4, 1993)
- 46.20. Letter from Mary E. Wilson to Gail Indyk (October 29, 1993)
- 46.21. MWPHE Receipts 10/22/93 Through 10/29/93
- 46.22. Letter from Mary E. Wilson to Gail Indyk (October 21, 1993)
- 46.23. MWPHE Receipts 9/30/93 Through 10/21/93 [3 pages]
- 46.24. Memo from Mary E. Wilson to Members of the Executive Board (October 19, 1993)
- 46.25. Letter from gail to Mary (no date)
- 46.26. Check for MWPHE (October 5, 1993)
- 46.27. Bay Bank Personal Accounts [2 pages]
- 46.28. Bay Bank Business Accounts
- 46.29. Fleet Bank Business Accounts [2 pages]
- 46.30. Fleet Savings Options [2 pages]
- 46.31. Letter from Mary E. Wilson to Gail Indyk (April 9, 1993)

#### **47. Folder – Treasurer’s Reports**

- 47.1. Treasurer’s Report (February 10, 1995) [2 copies]
- 47.2. Check Register (February 7, 1995) [4 pages]
- 47.3. Check Register (November 16, 1994) [4 pages]
- 47.4. Check Register (June 8, 1994) [2 pages]
- 47.5. Memo from Mary E. Wilson to Martha Jones (September 30, 1993) [2 pages]
- 47.6. Summary Report 1/1/93 Through 12/30/93 (February 16, 1994)
- 47.7. MWPHE Checkbook Register 1993 (February 16, 1994) [4 pages]
- 47.8. Expense Report 1/1/93 Through 12/30/93 (February 15, 1994)
- 47.9. Deposit Report 1/1/93 Through 12/30/93 (February 15, 1994)
- 47.10. Interest Earned 1/1/93 Through 12/30/93 (February 15, 1994)
- 47.11. Federal Tax Withheld 1/1/93 Through 12/30/93 (February 15, 1994)
- 47.12. Cash Flow Report 1/1/93 Through 2/28/94 (February 15, 1994)
- 47.13. Summary Report 1/1/94 Through 12/30/93 (February 16, 1994)
- 47.14. MWPHE Checkbook Register 1994 (February 16, 1994)
- 47.15. Expense Report 1/1/94 Through 2/28/94 (February 15, 1994)
- 47.16. Federal tax Withheld 1/1/94 Through 2/28/94 (February 15, 1994)
- 47.17. Deposit Report 1/1/94 Through 2/28/94 (February 15, 1994)
- 47.18. Interest Earned 1/1/94 Through 2/28/94 (February 15, 1994)
- 47.19. Spring Conference
- 47.20. Jackson Katz [2 pages]
- 47.21. MWPHE Brochure 1993 – 1994
- 47.22. Check Register (October 14, 1993) [3 pages]
- 47.23. Summary Report 1/1/93 Through 10/31/93

- 47.24. Expenses 1/6/93 Through 10/14/93 (October 14, 1993)
- 47.25. Federal Tax Withheld 1/6/93 Through 10/14/93 (October 14, 1993)
- 47.26. Interest Earned 1/6/93 Through 10/14/93 (October 14, 1993)
- 47.27. Deposit 1/6/93 Through 10/14/93 (October 14, 1993)
- 47.28. MWPHE – Shawmut bank (June 2, 1993) [2 pages]
- 47.29. MWPHE Treasurer’s Report (June 5, 1990)
- 47.30. MWPHE Treasurer’s Report (April 6, 1989)

**48. Folder – Women’s Organizations MAWE**

- 48.1. Connections East Survey (Summer 1993)

**49. Folder – Founding Members – MWPHE**

- 49.1. MWPHE Newsletter (Spring 1994) [4 pages]
- 49.2. Invitation to the MWPHE 20<sup>th</sup> Anniversary Celebration 1982 – 2002 ‘Hail the Ladies’
- 49.3. Diskette labeled “MWPHE”
- 49.4. MWPHE Lifetime Achievers MWPHE implementers [2 pages]

**50. Folder – Board Member Information**

- 50.1. MWPHE List of Presidents & Coordinators (July 8, 1999) [4 pages]
- 50.2. Letter from Judith Kamber to MWPHE Members (July 12, 1999)
- 50.3. MWPHE Executive Board Elections (April 1998)
- 50.4. MWPHE Executive Board (1998 – 1999)
- 50.5. MWPHE Executive Board (1999 – 2000)
- 50.6. MWPHE Executive Board Elections (May 1, 1998) [2 pages]
- 50.7. MWPHE 1998 Board of Directors
- 50.8. Campus Coordinators – Position Responsibilities (1997 – 1998)
- 50.9. Regional Responsibilities – Position Responsibilities (1997 – 1998)
- 50.10. MWPHE 1998 Institutional Membership Directory
- 50.11. MWPHE Regional and Campus Coordinators (1997 – 1998)
- 50.12. Memo from Maria Addison to Campus Coordinators (July 10, 1997)
- 50.13. Campus Coordinators – Position Responsibilities (1997 – 1998)
- 50.14. Campus Coordinators – Calendar and Schedule of Events (1997 – 1998) [2 pages]
- 50.15. MWPHE Regional and Campus Coordinators (1997 – 1998)
- 50.16. Letter from Dorie AuCoin to MWPHE Members (July 10, 1996)
- 50.17. Letter from Sandy Stalker to Dot Houston (March 3, 1999)
- 50.18. Email from Nicole brown to Dorothy Houston
- 50.19. Letter from Dot Houston to Madeleine Charney (March 30, 2001)

- 50.20. Letter from Brenda Ricard, and Nina Lillie to Mary E. Wilson (August 4, 1993)
- 50.21. MWPHE Membership Application Form (1994) [3 copies]
- 50.22. Letter from Dot Houston to Campus Coordinators (February, 2001)
- 50.23. MWPHE Campus Coordinators 2000 – 2001
- 50.24. MWPHE Committee 1983 – 2001
- 50.25. Letter from Lan T. Pho to Dot Houston (April 14, 2001)
- 50.26. Outstanding Student Achievement Award 2001
- 50.27. MWPHE Campus Coordinators – Position Responsibilities (1997 – 1998) [2 pages]
- 50.28. MWPHE Newsletter (Spring 1993)
- 50.29. Letter from Dot Houston to Danijela Mitrovic (February 26, 2002)
- 50.30. Letter from Dot Houston to Marcellette Williams (March 12, 2002)
- 50.31. MWPHE Guidelines and Procedures – Professional Development Funds [2 pages]
- 50.32. Application fro Members for MWPHE Professional Development Funds
- 50.33. MWPHE Student Award Winners 1992 – 2000
- 50.34. Letter from Sandy Stalker to Dot Houston (March 5, 1998)
- 50.35. Email from Dorothy Houston to AAWCC (March 27, 2001)
- 50.36. MWPHE Spring Elections 2002
- 50.37. MWPHE Meet our Candidates Spring 2002
- 50.38. MWPHE Executive Board Spring 2002 Nominations
- 50.39. MWPHE Professional Development Committee (November 13, 2000)
- 50.40. Letter from Dot Houston to John Sbrega (March 8, 2002)
- 50.41. MWPHE Professional Development Committee (February 8, 2002)
- 50.42. Email from Nicole Brown to Dorothy Houston (February 9, 2001)
- 50.43. Winners of MWPHE Scholarships for Outstanding Student Achievement 2002
- 50.44. MWPHE Coordinators Listing (February, 2002) [4 pages]
- 50.45. MWPHE Committee History 1982 – 2003 [2 copies]
- 50.46. Invoice to Linda DiPasqua (March 26, 2002)
- 50.47. Memo from Members Martha D. Jones to Members of MWPHE (May 5, 1995)
- 50.48. MWPHE Planning an Agenda for our Future (May, 1995) [2 pages]
- 50.49. Presidents History 1992 – 2001
- 50.50. Memo from Joan McGowan to Franklyn Jenifer
- 50.51. Memo from Patricia E. Chisholm to MWPHE Campus Coordinators (November 5, 1987)
- 50.52. Memo from Patricia E. Chisholm to MWPHE Campus Coordinators
- 50.53. MWPHE Research Questionnaire (Fall 1987) [4 pages]
- 50.54. Letter from Dorothea Alexander to Mary Prunty (June 27, 1990) [2 pages]
- 50.55. MWPHE Research Committee Report (April 30, 1987) [2 pages]
- 50.56. MWPHE Missing Women Research Project (April 28, 1987) [11 pages]
- 50.57. Letter from Peggy L. Wolpert to Elaine Gardener (November 7, 1986)
- 50.58. Fitchburg State College Members Listing
- 50.59. MWPHE Conference Titles

- 50.60. MWPHE Executive Board Elections (April 27, 2001) [6 pages]
- 50.61. MWPHE Past Student Award Winners 1992 – 2001
- 50.62. Fax Form from Pat Rose to Dot Houston (May 23, 2000) [2 pages]
- 50.63. Letter from Dot Houston to Tinsley (September 27, 2000)
- 50.64. Letter from Dot Houston to Board of Directors (September 20, 2000)
- 50.65. Letter from Kerrie Mason to Dot Houston (September 27, 2000)
- 50.66. Letter from Dot Houston to Kerrie Mason (November 2, 2000)
- 50.67. Letter from Liz Frutiger to Campus Coordinator of Executive Board Member (July 13, 2000)
- 50.68. MWPHE Executive Board Retreat Meeting Minutes (June 7-9, 2000)
- 50.69. MWPHE Spring Conference (April 28, 2000) [4 pages]
- 50.70. MWPHE Checking Account (03/01/99 Through 06/06/00) (June 6, 2000) [3 pages]
- 50.71. MWPHE Spring Conference Evaluation (April 28, 2000) [8 pages]
- 50.72. Biography of Dr. Adrian Tinsley, President of Bridgewater State College
- 50.73. Biography of Dr. Regina Barreca, editor of the Penguin Book of Women's Humor
- 50.74. MWPHE Gaining a Perspective Seeing Ourselves in Context (October 14, 1994)
- 50.75. Letter from Dot Houston, and Cindy Talbert to Doreen Henry (September 1, 2000)
- 50.76. Message from Dot Houston (July 19, 2000)
- 50.77. Email from Barbara J. Love to J. Kamber (May 23, 1999)
- 50.78. Executive Board – Spring 2002 Nominations

## **51. Folder – Treasurer Reports**

- 51.1. Invoice 1999/2000 – Membership in Massachusetts Women in Public Higher Education
- 51.2. Memo from Dot Houston to Cindy Tatro (October 23, 2000)
- 51.3. MWPHE Fiscal Year 2002 [7 pages] [2 copies]
- 51.4. MWPHE Board Meeting (February 11, 2000) [4 pages]
- 51.5. MWPHE Checking 03/01/99 Through 02/11/00 (February 11, 2000)
- 51.6. Running List of Agenda for June Retreat
- 51.7. MWPHE Checking 03/01/99 Through 06/06/00 (June 6, 2000)
- 51.8. MWPHE Checking Transactions (February 10, 1999) [3 pages]
- 51.9. Email from Nicole Brown to Dorothy Houston (February 9, 2001)
- 51.10. Request for Verification of Taxation Reporting Information [2 pages] [4 copies]
- 51.11. MWPHE Checking 09/01/99 Through 08/09/2000 (August 9, 2000) [2 pages] [3 copies]
- 51.12. Deposit System Online Account Statement Inquiry
- 51.13. Summary 1999 – 2000
- 51.14. Fall 1999 Conference [2 copies]
- 51.15. Spring 2000 Conference [2 copies]

- 51.16. Spring 1999 Conference [2 copies]
- 51.17. Retreat 1999 [2 copies]
- 51.18. Retreat 2000 (Estimate) [2 copies]
- 51.19. Retreat 2000 [2 copies]
- 51.20. Non Conference Expenditure 1999 – 2000 [2 copies]
- 51.21. MWPHE Invoice (April, 2000)
- 51.22. 2 Big K-Mart Store Receipts (March 28, 2000)
- 51.23. Mount Williams Greenhouses, Inc. Receipt (April 27, 2000)
- 51.24. Yankee Candle Company Receipt (April 20, 2000)
- 51.25. Email from [info@proflowers.com](mailto:info@proflowers.com) to [dhouston@mcla.mass.edu](mailto:dhouston@mcla.mass.edu) (June 30, 2000) [2 copies]
- 51.26. Invoice to Rita Gonsalves (August 16, 2000)
- 51.27. Invoice to MWPHE (October 7, 2000)
- 51.28. MWPHE White Paper
- 51.29. MWPHE Checking 09/11/99 Through 08/09/2000 (August 9, 2000) [2 pages] [3 copies]
- 51.30. Projected Income for 2000 – 2001
- 51.31. MWPHE Checking Transactions (August 13, 1999) [3 pages]
- 51.32. Expenditures 1999 to Date 01/01/99 Through 08/13/99 (August 13, 1999) [4 pages]
- 51.33. Letter from Katie Ryan to Rebecca Breedlove (May 17, 2000)
- 51.34. Vendor Table for MWPHE (April 12, 2000)
- 51.35. Letter from Katie Ryan to Vendors (May 17, 2000)
- 51.36. Request for Verification of Taxation Reporting Information
- 51.37. Letter from Becky to Dot (no date)
- 51.38. Letter from Robert Sullivan to MPWHE (April 6, 1995)
- 51.39. Application for Employer Identification Number (February 6, 1995)
- 51.40. Email from Becky Breedlove to Dorothy Houston (August 14, 2000)
- 51.41. Letter from Massasoit Community College to Dot Houston (December 12, 2000)
- 51.42. 2000 Resort Transit - It's High Tide You Ride
- 51.43. Letter to Dot Houston (November 15, 2000)
- 51.44. Institutional Membership Paid (Fall 1999)

## **52. Folder – Conference Brochures**

- 52.1. MWPHE Brochure 1993 – 1994
- 52.2. MAWE Brochure
- 52.3. MWPHE 1991 – 1992
- 52.4. MWPHE Spring Conference 2002
- 52.5. MWPHE Brochure 1990 – 1991
- 52.6. MWPHE Brochure 1989 – 1990
- 52.7. MWPHE Brochure 1992 – 1993
- 52.8. MWPHE Brochure 1993 – 1994
- 52.9. MWPHE Brochure 1994 – 1995

- 52.10. MWPHE Fall Conference Brochure (October 14, 1994)
- 52.11. MWPHE Spring Conference Brochure (April 2, 1993)
- 52.12. MWPHE Spring Conference Brochure (April 1, 1994)
- 52.13. MWPHE Women of Courage & Vision Brochure (October 26, 2001)
- 52.14. MWPHE Celebrating Change: Past, Present, and Future (May 1, 1998)
- 52.15. MWPHE Too Much of a Good Thing is Wonderful: Laughter and Community Brochure (April 27, 2001) [3 copies]
- 52.16. MWPHE Hail to the Ladies Brochure (April 26, 2002)
- 52.17. MWPHE Women and Leadership: Challenges and Rewards Brochure (October 29, 1990)
- 52.18. MWPHE Spring Conference Brochure (April 28, 2000) [5 copies]
- 52.19. MWPHE Spring Conference Brochure (April 26, 1996)
- 52.20. MWPHE Fall Conference Brochure (October 20, 1995)
- 52.21. MWPHE Spring Conference Brochure (April 26, 1996)
- 52.22. MWPHE Worcester Women's History Project: Convention of 1850 Brochure (April 28, 2000)
- 52.23. MWPHE Brochure 1994 – 1995 [2 copies]
- 52.24. MWPHE Brochure [3 copies]
- 52.25. MWPHE Leadership Opportunities for Women in Higher Education Brochure (October 27, 2000)
- 52.26. MWPHE Changes in American Families: The Impact for Higher Education (October 30, 1998)
- 52.27. The Armory Telegraph Final Edition (May 8, 1943)
- 52.28. Looking for E-d's Doorbell (no date)
- 52.29. MWPHE Brochure 1999 – 2000

### **53. Folder – Speakers**

- 53.1. Fall Conference at the Publick House (October 29, 1999)
- 53.2. Biography of Adrian Tinsley, President of Bridgewater State College [2 pages] [2 copies]
- 53.3. MWPHE Spring Conference (April 28, 2000) [4 pages]
- 53.4. Biography, Bibliography and Professional Summary of Regina R. Barreca (April 2000) [8 pages]
- 53.5. Quiet Leader Steps Down by Kathleen Burge
- 53.6. With Quiet Crusade, Justice Abrams Made Her Mark
- 53.7. Boston Works – Boston Sunday Globe (March 11, 2001)

### **54. Folder – Evaluations**

- 54.1. MWPHE Conference Evaluation (October 29, 1999) [3 pages] [3 copies]
- 54.2. MWPHE Conference Evaluation (Fall 2001) [9 pages]
- 54.3. MWPHE Spring Conference Evaluation (April 28, 2000) [2 pages] [2 copies]
- 54.4. MWPHE Spring Conference Summary of Evaluations 2001

54.5. MWPHE Conference Evaluation (Spring 2000) [5 copies]

**55. Folder – Unnamed**

- 55.1. MWPHE Brochure
- 55.2. 2 MWPHE White Papers

**56. Folder – MWPHE Newsletters**

- 56.1. MWPHE Newsletter (Spring 2002) [4 pages]
- 56.2. MWPHE Newsletter (Fall 2001) [6 pages]
- 56.3. MWPHE Newsletter (Fall 2000) [8 pages]
- 56.4. MWPHE Newsletter (Spring 1998) [4 pages] [3 copies]
- 56.5. MWPHE Newsletter (Spring 2000) [4 pages] [2 copies]
- 56.6. MWPHE Newsletter (Fall 1996) [4 pages]
- 56.7. MWPHE Newsletter (Spring 2001) [4 pages]
- 56.8. MWPHE Newsletter (Fall 2004) [4 pages]
- 56.9. MWPHE Newsletter (Spring 1995) [6 pages] [2 copies]
- 56.10. MWPHE Newsletter (Spring 1998) [4 pages]
- 56.11. MWPHE Newsletter (Fall 1994) [4 pages]
- 56.12. MWPHE Newsletter (Spring 1994) [4 pages]
- 56.13. MWPHE Newsletter (Spring 1993) [4 pages]
- 56.14. MWPHE Newsletter (Fall 1994) [4 pages]
- 56.15. MWPHE Newsletter (Fall 1998) [6 pages]
- 56.16. MWPHE Newsletter (Fall 1995) [6 pages] [2 copies]
- 56.17. MWPHE Newsletter (Fall 1995) [4 pages]
- 56.18. MWPHE Spring Conference Brochure (April 1, 1994)

**57. Folder – Minutes**

- 57.1. MWPHE Executive Board Retreat Minutes (June 6-8, 2001) [5 pages]
- 57.2. MWPHE Executive Board Meeting Minutes (August 4, 1995) [5 pages]
- 57.3. MWPHE Executive Board Meeting Minutes (February 16, 2001) [3 pages]
- 57.4. MWPHE Executive Board Meeting Minutes (July 30, 1997) [3 pages]
- 57.5. MWPHE Executive Board Meeting Minutes (December 1, 2000) [5 pages]
- 57.6. MWPHE Executive Board Meeting Minutes (December 3, 1999) [4 pages]
- 57.7. MWPHE Executive Board Meeting Minutes (November 3, 1997) [3 pages]
- 57.8. MWPHE Executive Board Meeting Minutes (August 18, 2000) [4 pages]
- 57.9. MWPHE Executive Board Meeting Minutes (August 2, 2001) [4 pages]
- 57.10. MWPHE Executive Board Meeting Minutes (December 7, 2001) [4 pages]
- 57.11. MWPHE Executive Board Meeting Minutes (February 8, 2002) [5 pages]
- 57.12. MWPHE Executive Board Meeting Minutes (November 18, 1998) [3 pages]

- 57.13. MWPHE Executive Board Meeting Minutes (June 11, 1998) [3 pages]
- 57.14. MWPHE Executive Board Meeting Minutes (August 4, 1998) [4 pages]
- 57.15. MWPHE Executive Board Meeting Minutes (February 16, 2001) [3 pages]
- 57.16. MWPHE Executive Board Meeting Minutes (February 11, 1999) [3 pages]
- 57.17. MWPHE Executive Board Meeting Minutes (February 2, 1996) [3 pages]  
[2 copies]
- 57.18. MWPHE Annual Board Retreat (June 6-7, 1996) [2 copies]
- 57.19. MWPHE Treasurer's Report
- 57.20. MWPHE Regional and Campus Coordinators 1995 – 1996
- 57.21. Conflict Management Skills for Women Newsletter (no date)
- 57.22. Honkers and Windbreakers
- 57.23. MWPHE Executive Board Meeting Minutes (February 2, 1996)
- 57.24. Memo from Marion Kilson to MWPHE Executive Board, Regional Coordinators, and Campus Coordinators (January 10, 1996)
- 57.25. Map for Framingham State College with Directions.
- 57.26. MWPHE Executive Board Meeting Minutes (November 1, 1995) [3 pages]
- 57.27. Memo from Marion Kilson to MWPHE Executive Board, Regional Coordinators, and Campus Coordinators (October 16, 1995)
- 57.28. Proposed Revisions MWPHE BYLAWS
- 57.29. Letter from Marion Kilson to Sherry H. Penney (October 4, 1995)
- 57.30. MWPHE Position Description – Campus Coordinator
- 57.31. MWPHE 1995 – 1996
- 57.32. MWPHE Executive Board 1995 – 1996
- 57.33. Diskette Labeled “MWPHE Student Award 2002”
- 57.34. MWPHE Position Description

## **58. Folder – Agendas**

- 58.1. Tentative Agenda – fall Conference
- 58.2. MWPHE Proposed Calendar and Schedule of Events for 2001 – 2002 [2 pages]
- 58.3. MWPHE Annual Retreat Agenda (June 6-8, 2001) [3 pages]
- 58.4. MWPHE Spring Conference (April 2, 1993)
- 58.5. MWPHE Fall Conference (October 15, 1993)
- 58.6. MWPHE Spring Conference (April 3, 1992)
- 58.7. MWPHE Fall Conference (October 18, 1991)
- 58.8. MWPHE Fall Conference (October 20, 1989) (3 pages)
- 58.9. MWPHE Fall Meeting (October 21, 1988)
- 58.10. MWPHE Spring Conference (April 5, 1991)
- 58.11. MWPHE Fall Conference (October 19, 1990) (2 pages)
- 58.12. MWPHE Fall Meeting (October 29, 1987)
- 58.13. MWPHE Campus Coordinators – Calendar and Schedule of Events (1998 – 1999) [5 pages]
- 58.14. MWPHE Fall Conference Agenda
- 58.15. MWPHE Fall Conference (October 27, 2000) [3 pages]

- 58.16. MWPHE Executive Board Meeting (August 8, 1996) (5 pages)
- 58.17. MWPHE Executive Board Meeting (June 5-6, 1997) [4 pages]
- 58.18. MWPHE Board Meeting Agenda (February 11, 1989)
- 58.19. MWPHE Annual Retreat (June 6-8, 2001) [3 pages]
- 58.20. MWPHE Proposed Calendar and Schedule for 2000 – 2001 [2 pages]

### **59. Folder – Unnamed**

- 59.1. MWPHE Newsletter (Spring 2002) [4 pages] [7 copies]
- 59.2. Proposed Revisions BYLAWS [6 pages]
- 59.3. MWPHE BYLAWS [6 pages] [v. 1]
- 59.4. MPWHE BYLAWS [4 pages] [v. 2]
- 59.5. MWPHE Changes in the BYLAWS [4 pages] [2 copies]
- 59.6. MWPHE BYLAWS [4 pages] [v. 3]

### **60. Folder – Cooperative Ventures**

- 60.1. Letter from Mary E. Wilson to Martha A. Brine (April 6, 1994)
- 60.2. Letter from Mary E. Wilson to Roberta T. Noodell (April 6, 1994)
- 60.3. Letter from Mary E. Wilson to Jean Goodwin (April 6, 1994)
- 60.4. Letter from Mary E. Wilson to Marion D. de B. Kilson (April 6, 1994)
- 60.5. Letter from Mary E. Wilson to Danielle Lemeur (November 24, 1993)
- 60.6. Letter from Mary E. Wilson to Margaret Storch (September 30, 1993)
- 60.7. Letter from Mary E. Wilson to Caryl Dundorf (September 22, 1993)
- 60.8. Letter from Mary E. Wilson to Anita Kaplan (September 22, 1993)
- 60.9. Letter from Mary E. Wilson to Brian Berube (September 22, 1993)
- 60.10. Letter from Mary E. Wilson to Gina Stone (September 22, 1993)
- 60.11. Letter from Mary E. Wilson to Elizabeth Roop (August 20, 1993)
- 60.12. Letter from Mary E. Wilson to Roberta T. Noodell (July 21, 1993)
- 60.13. Memo from Roberta T. Noodell to Mary Wilson (June 8, 1993)
- 60.14. Information About Elaine Rosenberg
- 60.15. Cracking the Glass Ceiling by Elaine Rosenberg
- 60.16. Article Titled, “Academy Names Woman Serve as Interim President”
- 60.17. Article Titled, “Area’s Top Students To Be Feted at Annual Cape All-Star Banquet
- 60.18. Memo from Mary E. Wilson to Elizabeth Roop (July 9, 1993)
- 60.19. Letter from Dorothea Alexander to All Elected Board Members (April 7, 1992)
- 60.20. Letter from Dorothea Alexander to Kathleen Pellegrino (November 21, 1990)
- 60.21. Memo from Dorothea Alexander to Elaine Gardiner, Sandra Stalker, Marabeth Clapp, and Jean Goodwin (October 9, 1990)
- 60.22. Memo from Dorothea Alexander to Anita Kaplan, Jean Goodwin, Linda Anderson, and Barbara Finkelstein (October 9, 1990)

- 60.23. Letter from Joan M. McGowan to Elaine Gardiner (July, 13, 1987)
- 60.24. Letter from Joan M. McGowan to Franklin E. Jenifer (April 3, 1987)
- 60.25. Letter from Dorothea Alexander to Maxine E. Lentz (August 29, 1990)
- 60.26. Letter from Dorothea Alexander to Marabeth Clapp (March 11, 1991)
- 60.27. Letter from Dorothea Alexander to Mary Wilson (March 12, 1991)
- 60.28. Letter from Cynthia McGurren to Mary E. Wilson (May 20, 1993)
- 60.29. Letter from Mary E. Wilson to Doreen Ares (June 11, 1993)
- 60.30. Letter from Mary E. Wilson to Abha Ghosh (June 11, 1993)
- 60.31. Letter from Mary E. Wilson to Grace Carolyn Brown (August 13, 1993)
- 60.32. Letter from Mary E. Wilson to Marion Kilson (August 20, 1993)
- 60.33. Letter from Marion Kilson to Mary Wilson (August 16, 1993)
- 60.34. Letter from Mary E. Wilson to Martha A. Brine (August 27, 1993)
- 60.35. MWPHE Committees 1993 – 1994 [2 pages]
- 60.36. MWPHE Professional Development Committee 1993 – 1994
- 60.37. MWPHE Student Recognition Awards Committee 1993 – 1994
- 60.38. Letter from Martha A. Brine to Mary Wilson (August 25, 1993)
- 60.39. Memo from Mary E. Wilson to Jean Martin (April 13, 1994)

### **BOX 3**

#### **1. Binder-MWPHE President's Handbook**

- 1.1. Disk – MWPHE Logo, Executive Board List, Coordinators List.
- 1.2. Disk – MWPHE agenda, labels, Letter, survey, benefits, calendar, invoice.
- 1.3. Disk - MWPHE calendar of events, Board member list(05/04)
- 1.4. Letter –from president(2001-2002) Joyce Zymaris Inc. list of Presidents. 1 p.
- 1.5. Letter – History of MWPHE. 1 p.
- 1.6. Memo – Aug 08, 2001 from Joyce Zymaris to Eddie Fox sub: Presidents message. 1 p.
- 1.7. Letter – Message from President: MWPHE turns twenty. 1 p.
- 1.8. Memo – Jun 27 2001 from MWPHE1eboard moderator to [jzymaris@massasoit.mass.edu](mailto:jzymaris@massasoit.mass.edu) Subject: Welcome to the MWPHE1board group. 1 p.
- 1.9. Letter – MWPHE member list with email address. 3 p.
- 1.10. Letter – By law. 1 p.
- 1.11. Letter – Duties of executive board members. 4 p.
- 1.12. Letter – MWPHE executive board list term2004-2005. 1 p.
- 1.13. Letter – MWPHE executive board list term2003-2004. 1 p.
- 1.14. Letter – MWPHE executive board list term2002-2003. 1 p.
- 1.15. Letter – MWPHE candidates for 2003-2006 term. 1 p.
- 1.16. Letter – MWPHE executive board listing last updated Sep. 2004. 2 p.
- 1.17. Letter – MWPHE executive board listing last updated May. 2004. 2 p.

- 1.18. Letter – MWPHE executive board listing last updated May. 2002  
2 p.
- 1.19. Letter – MWPHE coordinator listing last updated sep. 2004. 5 p.
- 1.20. Letter – MWPHE president listing last updated Oct. 2004. 2 p.
- 1.21. Letter – MWPHE coordinator listing last updated Mar. 2004. 4 p.
- 1.22. Letter – MWPHE coordinator listing last updated Feb. 2002. 4 p.
- 1.23. Letter – MWPHE coordinator listing last updated Feb. 2002. 2 p.
- 1.24. Invoice – 1 year membership fee 1 p. 3 copy
- 1.25. Untitled document 05/09/03 vendor name
- 1.26. Letter – MWPHE president listing last updated June. 2004. 2 p.
- 1.27. Letter – MWPHE president listing last updated June. 2003. 2 p.
- 1.28. Letter – MWPHE president listing last updated April 2003. 2 p.
- 1.29. Letter – from President Diane Smith to old pre. Gomes Aug 2,  
2004. 1 p.
- 1.30. Letter – from Kaori Kelts to president Dana Mohler-Faria April 15,  
2004. 1 p.
- 1.31. Letter – from Kaori Kelts to president Dana Mohler-Faria. 1 p.
- 1.32. Letter – from Joyce Zymaris to Dr. Mary L Fifield, June 28, 2001  
1 p.
- 1.33. Letter – from Joyce Zymaris to Dr. Adrian Tinsley, August 22-  
2001. 1 p.
- 1.34. Letter – from Joyce Zymaris date June 28, 2001. 1 p.
- 1.35. Letter – from Joyce Zymaris to Dr. John B. Sbrega, June 28-, 2001  
1 p.
- 1.36. Memo – from MWPHE to Member Institution date sep. 7, 2001  
subject: institutional membership dues. 2 p.
- 1.37. Letter – from Kaori S. Kelts to Campus coordinators date July 15,  
2003. 1 p.
- 1.38. Letter – campus coordinator position responsibilities 2003-2004  
1 p.
- 1.39. Letter – campus coordinator calendar and schedule of events 2003-  
2004. 2 p.
- 1.40. Letter – campus coordinator calendar and schedule of events 2001-  
2002. 2 p.
- 1.41. Letter – from Joyce Zymaris to Susan date June 20, 2001. 1 p.
- 1.42. Letter – from Joyce Zymaris to Eddie Jox date September 27, 2001  
1 p.
- 1.43. Letter – from Linda DiPasqua to dear colleague date March 15,  
2002. 1 p.
- 1.44. Letter – MWPHE calendar of events for 2004-2005 prepared  
06/04/04. 3 p.
- 1.45. Letter – MWPHE calendar of events for 2003-2004. 1 p.
- 1.46. Letter – MWPHE calendar of events for 2003-2004 revised  
06/24/03. 1 p.
- 1.47. Letter – MWPHE calendar of events for 2003-2004 revised  
11/21/03. 3 p.

- 1.48. Letter – MWPHE calendar of events for 2001-2002. 1 p.
- 1.49. Letter – MWPHE calendar of events for 2001-2002 revised 06/22/01. 2 p.
- 1.50. Letter – from Dorothy Huston to Joyce Zymaris subject: RE: founders date April 30, 2002. 1 p.
- 1.51. Letter – special appreciation award to Carol Lambert April 2, 2004 1 p.
- 1.52. Letter – founding member appreciation award to Usha Sellers April 26, 2002. 1 p.
- 1.53. Email – from Kaori Kelts to Diane smith subject: RE: inclusion statement date October 4, 2004. 1 p.
- 1.54. Letter – MWPHE inclusion statement. 1 p.
- 1.55. Letter – Title: Strength from diversity at the spring 2005 Conference. 2 p.
- 1.56. Fax – from Eva Maffrey to Diane Smith date 02/22/05 Fall 2004 Newsletter. 2 p.
- 1.57. Fax – from Eva Maffrey to Diane Smith date 02/09/05 Spring conference 2005 brochure and Fall 2004 Newsletter. 2 p.

**2. Binder – Massachusetts Women in Public Higher Education 2003**

- 2.1. Disk – MWPHE fall02new.xls, Spring03 evaluation, from Judith Kamber
- 2.2. Disk – MWPHE summer03 web page update
- 2.3. Disk – MWPHE presentation Oct 25, 2002
- 2.4. Brochure – 2002 MWPHE fall conference. 4 p.
- 2.5. Brochure – MWPHE fall conference Oct 31, 2003
- 2.6. Brochure – MWPHE conference evaluation form 2003. 1 p.
- 2.7. Brochure – MWPHE fall conference Oct 25, 2002 6 copy
- 2.8. Letter – from Diane Smith to MWPHE e-board members Re: conference evaluation Feb 14, 2003. 1 p.
- 2.9. Letter – sample from fall'02 conference evaluation form. 1 p.
- 2.10. Letter – Award applicants number for 1999-2003 prepared by Diane Smith. 1 p.
- 2.11. Letter – Award recipients according to the institution 1993-2003 pg1 prepared by Diane Smith. 3 p.
- 2.12. Letter – MWPHE executive board listing Last updated: May 2002 2 p.
- 2.13. Letter – subject: collection development project from [bhc@noblenet.org](mailto:bhc@noblenet.org) to Diane Smith Jan 28, 1998. 4 p.
- 2.14. Letter – Pamela Kenyon to MWPHE campus coordinators Re: spring conference brochures Mar 19, 2003. 1 p.
- 2.15. Letter – MWPHE campus coordinators list 2002-2003. 2 p.
- 2.16. Letter- MWPHE budget info for the fiscal year 2003. 9 p.
- 2.17. Letter – Account details/balances 06/30/2002. 8 p.
- 2.18. Letter – Account details/balances 10/31/2002. 10 p.
- 2.19. Letter – from Janet Fairbairn to Diane Smith regarding MWPHE PD awards for spring 2003. 2 p.

- 2.20. Letter – from Diane Smith to MWPHE e-board members Re: professional development committee report Feb 14, 2003. 5 p.
- 2.21. Memo – from Kaori S. Kelts to MWPHE e-board members Re: schedule of application process June 6, 2002. 1 p.
- 2.22. Letter – Guidelines and procedures for professional development funds – 2003. 5 p.
- 2.23. Letter – from Diane Smith to Janet Fairbairn to inform her that she have been selected to receive professional development awards Mar 31, 2003. 7 p.
- 2.24. Brochure – national design conference 2003 for PD funds. 3 p.
- 2.25. Letter – from Diane Smith to Jeannette Riley to inform her that she have been selected to receive PD awards March 31, 2003
- 2.26. Letter – national women’s studies conference for PD funds Feb 14, 2003. 3 p.
- 2.27. Brochure – Rising the challenge Oct 25, 2002. 1 p.
- 2.28. Brochure – MWPHE spring conference 2003
- 2.29. Letter – PD awards: what are they and why should we care Diane smith 10/10/02. 4 p.
- 2.30. Letter – MWPHE spring 02 conference evaluation result summary and comments 4 p.
- 2.31. Letter – MWPHE fall 02 conference evaluation (general observation) 1 p.
- 2.32. Letter – MWPHE fall 02 conference evaluation (suggestion and comments) 6 p.
- 2.33. Brochure – MWPHE fall 02 conference evaluation 1 p. 8 copy
- 2.34. Letters – MWPHE fall 02 conference evaluation 1 p. 2 copy
- 2.35. Letter – MWPHE conference evaluation ( result summary) 1 p.
- 2.36. Letter – MWPHE fall 02 conference evaluation 1 p.
- 2.37. Letter – MWPHE fall 02 conference evaluation 4 p.
- 2.38. Letter – MWPHE fall 02 conference evaluation 4 p.
- 2.39. Letter – MWPHE fall 03 conference evaluation (detail of responses) 6 p.
- 2.40. Letter – MWPHE fall 03 Would you like to become more involved 2 p.
- 2.41. Letter – MWPHE fall 03 conference evaluation (general observations) 1 p.
- 2.42. Letter – MWPHE fall 03 conference evaluation(suggestion & comments) 12 p.

**3. Binder – MWPHE (Prof. Dear) 1993-2002**

- 3.1. Pictures - 3 pictures
- 3.2. Memo \_ from Kaori Kelts to MWPHE e-board members Re: schedule of application process June 6, 2002 1 p.
- 3.3. Letter – guidelines and procedure PD development funds 1 p. 2002
- 3.4. Letter – Application for members for PD funds 2002 1 p.
- 3.5. Letter – MWPHE coordinating list last updated February 2002 2 p.

- 3.6. Letter – from Kaori Kelts to campus coordinators Feb. 4, 2002 1 p.
- 3.7. Letter – from Kaori Kelts to campus coordinators Jan. 7, 2002
- 3.8. Letter – from Kaori Kelts to MWPHE members about applying for a PD award 2002 1 p.
- 3.9. Letter – MWPHE Prof. Dev. Awards Applicants numbers for 1999-2002 1 p.
- 3.10. Letter – MWPHE Prof. Dev. Awards Recipients according to the institutions (1993-2002) Kaori Kelts 06/06/02 1 p.
- 3.11. Letter – MWPHE Prof. Dev. Awards recipients & committee chairs 1993-2002 2 p.
- 3.12. Letter – MWPHE Professional Development funds applicants 1999-2002 1 p.
- 3.13. E-mail- from Kaori Kelts to Jacqueline Sheehan Re: summery of our activities Aug 06, 2002 1 p.
- 3.14. E-mail- from Kaori Kelts to Carole, Pauline and Jacqueline Re: summery of our activities June 13, 2002 1 p.
- 3.15. E-mail- from Kaori Kelts to Jacqueline Sheehan Re: summery of our activities June 14, 2002 1 p.
- 3.16. Letter – from Pauline Ladebauche about 34<sup>th</sup> annual national association of school nurses conference Jun30-july 3, 2002 1 p.
- 3.17. Letter – from Kaori Kelts to Carole Baxter to inform her that she had been selected to receive PD award March 28, 2002 1 p.
- 3.18. Letter – application for members for Prof. Dev. Funds 2 p.
- 3.19. Letter – from Carole Baxter to Kaori Kelts Feb 25, 2002 1 p.
- 3.20. E-mail – from Carole Baxter to Kaori Kelts Re: application for MWPHE Prof. Dev. Funds March 10, 2002 1 p.
- 3.21. Letter – Tenth annual conference for nurse educators in practice settings and schools of nursing: May 20-22, 2002 towards excellence in promoting productive learning 4 p.
- 3.22. Letter – from Kaori Kelts to Pauline Ladebauche to inform her that she has been selected to receive Prof. Dev. Awards 2002 1 p.
- 3.23. Letter – application for members for Prof. Dev. Funds from Pauline Ladebauche date 01/29/02 1 p.
- 3.24. Letter – Proposal for professional development funds 2002 2 p.
- 3.25. Letter – Presentation information from Pauline Ladebauche title: asthma in head start children: the B.E. T. program 3 p.
- 3.26. Letter – from Kaori Kelts to Jacqueline Sheehan to inform her that she has been selected to receive this year's Prof. Dev. Award.
- 3.27. Letter - application for members for Prof. Dev. Funds from Jacqueline Sheehan 2/22/02 2 p.
- 3.28. E-mail – from Jacqueline Sheehan to Kaori Kelts April 11, 2002 1 p.
- 3.29. E-mail – from Kaori Kelts to Jacqueline Sheehan subject: anatomy of personality workshop April 03, 2002 1 p.
- 3.30. E-mail – from Jacqueline Sheehan to Kaori Kelts subject: congratulations March 29, 2002 1 p.

- 3.31. Fax – from Jacqueline Sheehan to Kaori Kelts information about Mona Lisa Schulz, MD., Ph D. conference April 11, 2002 2 p.
- 3.32. Letter – from Kaori Kelts to Nancy Bals to inform her that her application was not selected. March 28, 2002 1 p.
- 3.33. Letter - from Kaori Kelts to Janis Mahoney to inform her that her application was not selected. March 28, 2002 1 p.
- 3.34. Letter - from Kaori Kelts to Ines Maturana at her application was not selected. March 28, 2002 1 p.
- 3.35. Letter – from Kaori Kelts about schedule to process the applications September 20, 2000 1 p.
- 3.36. Letter – from Kaori Kelts to holly brooks to inform her that she has been selected to receive Prof. Dev. Award March 26, 2001 1 p.
- 3.37. Letter – from Kaori Kelts to Caroline Wehner to inform her that she has been selected to receive Prof. Dev. Award March 26, 2001 p.1
- 3.38. Letter – from Kaori Kelts to Rayanne Lapierre to inform her that she has been selected to receive Prof. Dev. Award March 26, 2001 1 p.
- 3.39. Letter – from Kaori Kelts to Joan Ladik to inform her that her application was not selected March 26, 2001 1 p.
- 3.40. Letter – from Kaori Kelts to Marie Coleman to inform her that her application was not selected March 26, 2001 1 p.
- 3.41. Letter – from Kaori Kelts to Christine Frizzell about applications for Prof. Dev. Awards to review March 1, 2001 1 p.
- 3.42. Letter – from Kaori Kelts to Susan Adams about applications for Prof. Dev. Awards to review March 1, 2001 1 p.
- 3.43. Letter – from Kaori Kelts to Madeleine Charney about applications for Prof. Dev. Awards to review March 1, 2001 1 p.
- 3.44. Letter – from Kaori Kelts MWPHE Prof. Dev. Committee the schedule to process the application May 7, 2000 1 p.
- 3.45. Letter – from Kaori Kelts to Dr. Maria-Elena Mujica to inform her that she has been selected to receive Prof. Dev. Award March 21, 2000 1 p.
- 3.46. Letter- from Dr. Maria-Elena Mujica to Kaori Kelts applying for Prof. Dev. Funds February 25, 2000 1 p.
- 3.47. Letter – from Maria-Elena Mujica’s application for members for Prof. Dev. Funds February 24, 2000 3 p.
- 3.48. Letter - Peruvian institute for education in human rights and peace 4 p.
- 3.49. Letter – from Kaori Kelts to Madeleine Charney to inform her that she has been selected to receive Prof. Dev. Award March 16, 2000 p.1
- 3.50. Letter – application for members for Prof. Dev. Funds from Madeleine Charney date February 25, 2000 4 p.
- 3.51. Letter – from Kaori Kelts to Suzan Adams to inform her that she has been selected to receive Prof. Dev. Award March 16, 2000 1 p.

- 3.52. Letter – from Suzanna Adams application for members for professional development funds January 01, 2000 6 p.
- 3.53. Letter- from Kaori Kelts to Barbara Graceffa to inform her that her application was not selected March 20, 2000 1 p.
- 3.54. Letter- from Kaori Kelts to Frances Jeffriesto inform her that her application was not selected March 20, 2000 1 p.
- 3.55. Letter- from Kaori Kelts to Krishma Mallick inform her that her application was not selected March 20, 2000 1 p.
- 3.56. Letter- from Kaori Kelts to Mary Bouchard inform her that her application was not selected March 20, 2000 1 p.
- 3.57. Letter- from Kaori Kelts to Peg Bloy inform her that her application was not selected March 20, 2000 1 p.
- 3.58. Letter- from Kaori Kelts to Deborah Coletti inform her that her application was not selected March 20, 2000 1 p.
- 3.59. Letter- from Kaori Kelts to Christine Crowe-Swisher inform her that her application was not selected March 20, 2000 1 p.
- 3.60. Letter – 1999 MWPHE Prof. Dev. Funds applicants list. 1 p.
- 3.61. Letter – from Kaori Kelts to Linda Dumas to inform her that she has been selected to receive Prof. Dev. Award. April 6, 1999 1 p.
- 3.62. Letter – from Linda Dumas to Kaori Kelts to proposal and application for members to Prof. Dev. Funds February 26, 1999 4 p.
- 3.63. Letter – from Kaori Kelts to Karen Tessmer to inform her that she has been selected to receive Prof. Dev. Award. April 6, 1999 1 p.
- 3.64. Letter – from Karen Tessmer to Kaori Kelts to proposal and application for members to Prof. Dev. Funds March 17, 1999 3 p.
- 3.65. Letter – from Kaori Kelts to Katharine Redger to inform her that she has been selected to receive Prof. Dev. Award. April 6, 1999 1 p.
- 3.66. Memo – from Katherine Rodger to Kaori Kelts RE: MWPHE Prof. Dev. Fund application March 15, 1999 1 p.
- 3.67. Letter – from Katherine Rodger to Kaori Kelts to proposal and application for members to Prof. Dev. Funds March 12, 1999 4 p.
- 3.68. Letter – from Kaori Kelts to Audra Callahan to inform her that she was not selected. April 6, 1999 1 p.
- 3.69. Letter – from Kaori Kelts to Anita Turner to inform her that she was not selected. April 6, 1999 1 p.
- 3.70. Letter – from Kaori Kelts to Lyudmila Margul to inform her that she was not selected. April 6, 1999 1 p.
- 3.71. Letter – 1999 MWPHE Prof. Dev. Committee 1 p.
- 3.72. Letter – from Kaori Kelts to Kate Randall Haley to inform her about the three winners of the MWPHE Prof. Dev. Awards for 1999. April 5, 1999 1 p.
- 3.73. Letter – from Kaori Kelts to Nikki Brown to inform her about the three winners of the MWPHE Prof. Dev. Awards for 1999. April 5, 1999 1 p.

- 3.74. Letter – from Kaori Kelts to Laura Ventimiglis to inform her about the three winners of the MWPHE Prof. Dev. Awards for 1999. April 5, 1999 1 p.
- 3.75. Letter – from Kaori Kelts to Kate Randall Haley to review six enclosed applications March 22, 1999 1 p.
- 3.76. Letter – from Kaori Kelts to Nicole Brown to review six enclosed applications March 22, 1999 1 p.
- 3.77. Letter – from Kaori Kelts to Laura Ventimiglia to review six enclosed applications March 22, 1999 1 p.
- 3.78. Brochure- The Worcester Women’s History Project is planning a 150<sup>th</sup> anniversary year celebration. Dateline is March 1, 1999. contact person Nancy Kane 1 p.
- 3.79. Letter – from Susan Gately call for proposal about Worcester women’s history project December 15, 1998, 1 p.
- 3.80. Letter – from Patricia Rose to MWPHE members to remind them to apply for a Prof. Dev. Award 1 p.
- 3.81. Letter- from Kaori Kelts to campus coordinators to remind them to apply for a Prof. Dev. Award. December 10, 1998 1 p.
- 3.82. Letter – to MWPHE members a reminder to apply for a Prof. Dev. Awards. 1 p.
- 3.83. Letter – from Judith Kamber to Laura Ventinglia for her help in selecting the three winners of the MWPHE Prof. dev award for 1998 1 p.
- 3.84. Letter – from Judith Kamber to Kate Randall Haley for her help in selecting the three winners of the MWPHE Prof. dev award for 1998 April 4, 1998 1 p.
- 3.85. Letter – from Judith Kamber to Janet Lundstrom for her help in selecting the three winners of the MWPHE Prof. dev award for 1998 April 4, 1998 1 p.
- 3.86. Letter – from Judith Kamber to Mindy Nierenberg to inform her that she has been selected to receive Prof. Dev award. April 3, 1998 1 p.
- 3.87. Letter – Application for members for professional development funds from Mindy Nierenberg and additional attachments March 11, 1998 10 p.
- 3.88. Letter – from Judith Kamber to Carole Leblanc to inform her that she has been selected to receive Prof. Dev. Awards. April 3, 1998 1 p.
- 3.89. Letter- from Carole Leblanc to MWPHE application for member for Prof. Dev. Funds and attached information. February 19, 1998 5 p.
- 3.90. Letter – from Judith Kamber to Patricia Neilson to inform her that she has been selected to receive Prof. Dev. Awards. April 3, 1998 1 p.

- 3.91. Letter- from Patricia Neilson to MWPHE application for member for Prof. Dev. Funds and attached information. February 25, 1998 3 p.
- 3.92. Memo – from Judith Kamber to Laura Ventimiglis subject: review of last three applications March 17, 1998 1 p.
- 3.93. Letter – from Judith Kamber to Janet Lundstrom; about reviewing the Prof. Dev. Applications March 3, 1998 1 p.
- 3.94. Letter – from Judith Kamber to Laura Ventimiglia; about reviewing the Prof. Dev. Applications March 3, 1998 1 p.
- 3.95. Letter – from Judith Kamber to Janet Lundstrom; about reviewing the Prof. Dev. Applications March 3, 1998 1 p.
- 3.96. Letter – from Judith Kamber to Kate Randall Haley; about reviewing the Prof. Dev. Applications March 3, 1998 1 p.
- 3.97. Letter – from Judith Kamber to campus coordinators; asking about some help to give information to Prof. Dev award’s applications. December 16, 1997 1 p.
- 3.98. Letter – about to remind members to make an application for Prof. Dev. awards dateline : February 27, 1997 1 p.
- 3.99. Letter – from Judith Kamber to Usha Sellers. It is about the plans for spring conference November 4, 1997 1 p.
- 3.100. Letter – Usha Nand Sellers’ resume 2 p.
- 3.101. E-mail – from Laura Ventimiglia to Judith Kamber subject: MWPHE October 22, 1997 1 p.
- 3.102. Letter – from Martha Brine to Pamela Quinlarn to thank her for her help in selecting the winners MWPHE Prof. Dev. Award March 28, 1997 1 p.
- 3.103. Letter – from Martha Brine to Rebecca Breedlove to thank her for her help in selecting the winners MWPHE Prof. Dev. Award March 28, 1997 1 p.
- 3.104. Letter – from Martha Brine to Abba Ghosh to thank her for her help in selecting the winners MWPHE Prof. Dev. Award March 28, 1997 1 p.
- 3.105. Letter – from Martha Brine to Abha Ghosh to asking her to review Prof. Dev. Awards application March 6, 1997 1 p.
- 3.106. Letter – from Martha Brine to Pamela Quinlan to asking her to review Prof. Dev. Awards application March 6, 1997 1 p.
- 3.107. Letter – from Martha Brine to Rebecca Breedlove to asking her to review Prof. Dev. Awards application March 6, 1997 1 p.
- 3.108. Letter – from Martha Brine to campus coordinators asking help to distributing Prof. Dev. Award. February 7, 1997 1 p.
- 3.109. Letter- 1997 MWPHE applicants list
- 3.110. Letter – from mass college of art’s community outreach initiatives contact: Mindy Nierenberg 1997-1998 3 p.
- 3.111. Letter – copy from The Boston Globe : painting the town September 6, 1997 1 p.

- 3.112. Letter – application for members for Prof. Dev. Funds and attachment from Patricia Neilson February 25, 1998 3 p.
- 3.113. Booklet – MWPHE Resource Directory 2002-2001 3 p.
- 3.114. **Envelop – Diane Smith to attn: Cynthia Talbert**
  - 3.114.1. Letter – from Diane Smith to MWPHE E-Board Members RE: professional development committee report February 14, 2003 1 p.
  - 3.114.2. Letter – Prof. Dev. Awards timeline 2002-2003 1 p.
  - 3.114.3. Letter – guidelines and procedures Prof. Dev. Funds 3 p.
  - 3.114.4. Letter – from Diane smith to MWPHE e-board members re: conference evaluation February 14, 2003 1 p.
  - 3.114.5. Letter – MWPHE fall 02 conference evaluation (general observation) 1 p.
  - 3.114.6. Letter – MWPHE fall 02 conference evaluation (detail of response) 4 p.
  - 3.114.7. Letter – MWPHE fall 02 conference evaluation (suggestion and comments) 4 p.
  - 3.114.8. Letter – MWPHE conference evaluation form fall 02 1 p.
  - 3.114.9. Letter – MWPHE conference evaluation form spring03 1 p.
- 3.115. Brochure – MWPHE 2003 spring conference 1 p.
- 3.116. Letter – asking information to establish a resource directory for 2001-2002 academic year 1 p.
- 3.117. Letter – MWPHE executive board meeting November 18, 1998 2 p.
- 3.118. Letter – MWPHE 1998 institutional membership directory 27 p.
- 3.119. Brochure – MWPHE who we are & what we do Joyce Zymaris 1 p. 2 copies
- 3.120. E-mail – from Maria Addison to [ctalbert@worchester.edu](mailto:ctalbert@worchester.edu) re: E-board meeting February 03, 2003 1 p.
- 3.121. Brochure – Twisted figures: a comedy of menace September 23, 1996 1 p.
- 3.122. Letter – MWPHE executive board 2002-2003 list 1 p.
- 3.123. Letter – MWPHE who we are & what we do 1 p.
- 3.124. Letter – MWPHE treasure’s report February 14, 2003 1 p.
- 3.125. Brochure – 5<sup>th</sup> annual Boston women on top theater festival February 22 through March 18, 2001 1 p.
- 3.126. Brochure – helping you stay above all... Total women presented by executive women’s network October 21, 1998 1 p.
- 3.127. Letter – membership directory information form 1 p.
- 3.128. Memo – from Cindy Talbert subject: Worcester higher education consortium women’s network December 30, 1983 1 p.
- 3.129. Letter – From Penn State to students who is interested in special admissions office/alumni association program to be held at university park on October 28 and 29, 1983 6 p. 2 copies.

- 3.130. Letter – Massachusetts association for women deans, administrators, and counselors founded in 1924 Bylaws September 23, 1986 5 p.
- 3.131. Letter – the use of leadership theory 4 p.
- 3.132. Letter – project on the status and education of women: academic mentoring for women students and faculty: a new look at an old way to get ahead 9 p.
- 3.133. Letter – Massachusetts association for women deans, administrators, and counselors: call for nominations 1 p.
- 3.134. Brochure – MWPHE Leadership programs for women in higher education October 27, 2000 1 p.
- 3.135. Letter – MWPHE: minutes June 6-8<sup>th</sup>, 2001 5 p.
- 3.136. E-mail – from Edna Marie Fox to Cynthia Talbert subject: re: MWPHE e-board August 01, 2001 1 p.
- 3.137. Letter – fall conference tentative agenda
- 3.138. Letter – executive board listing last updated spring 2000 2 p.
- 3.139. Letter – reservation form 1 p.
- 3.140. Brochure – Massachusetts association for women deans, administrators, and counselors 2 p.
- 3.141. Brochure – MWPHE women of courage and vision October 26, 2001 1 p.
- 3.142. Letter – MWPHE tentative agenda for executive board meeting December 7, 2001 1 p. 5 copies.
- 3.143. Letter – MWPHE tentative agenda for executive board meeting August 2, 2001 1 p.
- 3.144. Brochure – Massachusetts association for women deans, administrators, and counselors winter 1986
- 3.145. Letter – from connections central steering committee to contact people connections central may 1, 1985 3 p.
- 3.146. Brochure – MWPHE fall conference fall 2000
- 3.147. Letter – Worcester higher education consortium women’s network mailing list 1 p.
- 3.148. Letter – institution/president address February 13, 1998 5 p.
- 3.149. Memo – from Maria Addison to MWPHE executive board members RE: executive board meeting October 22, 1997 3 p.
- 3.150. Memo – from Maria Addison to campus coordinators Re: fall conference brochure September 19, 1997 1 p.
- 3.151. Memo – from Maria Addison to regional coordinators Re: fall conference brochure September 19, 1997 1 p.
- 3.152. Letter – institution/president address September 26, 1997 5 p.
- 3.153. Memo – from Maria Addison to campus coordinators Re: executive board meeting (July 30, 1997) July 7, 1997 3 p.
- 3.154. Letter – from Lisa Wheeler to campus coordinators; she is asking assistance in updating membership list January 2, 1997 3 p.
- 3.155. Brochure – MWPHE reminding members to pay their membership fees September 23, 1996 1 p. copies 2.

- 3.156. Letter – MWPHE executive board meeting minutes August 8, 1996  
1 p.
- 3.157. Letter – MWPHE regional and campus coordinators 1996-1997 1  
p.
- 3.158. Letter – MWPHE coordinator listing last updated spring 2000 1 p.  
copies 4.
- 3.159. Letter – from c. Talbert to women administrators Re:  
membership/1995-96 date: July 10, 1995 2 p.
- 3.160. Invoice – to president Michael Richards re: 1995-96 institutional  
membership 1 p.
- 3.161. Letter – from Marion Kilson to various people asking to support  
MWPHE June 30, 1995 1 p. & 7 copies
- 3.162. Memo – from Maria Addison to campus coordinators re: executive  
board meeting July 7, 1997 3 p.
- 3.163. Letter – minutes MWPHE executive board meeting August 4, 1995  
4 p.
- 3.164. Letter MWPHE executive board meeting agenda November 1,  
1995 3 p.
- 3.165. Letter – MWPHE membership list 1995-1996 2 p.
- 3.166. Letter – from Dorie Aucoin to Regional coordinators re: executive  
board meeting July 16, 1996 1 p.
- 3.167. Letter – MWPHE regional coordinators position responsibilities  
1996-1997 1 p.
- 3.168. Letter – proposed calendar and schedule of events for 1996-1997  
June 6, 1996 2 p.
- 3.169. Letter – minutes MWPHE annual retreat June 7, 1996 3 p.
- 3.170. Letter – MWPHE executive board meeting August 8, 1996 1 p.
- 3.171. Memo – from Mary Wilson to MWPHE executive board re:  
reorganization at Northern Essex community college august 20,  
1996 4 p.

**4. Folder –**

- 4.1. Letter – 2003 MWPHE spring conference brochure 1 p.
- 4.2. Fax – from Diane Smith to MWPHE e-board members February 14, 2003  
9 p. (MWPHE fall 02 conference evaluation suggestion and comments  
and details of response) 9 copies
- 4.3. Brochure – 2002 MWPHE fall conference 4 p. and 17 copies
- 4.4. Letter – from Clara Graham to MWPHE members. Subject: a poem by  
Maya Angelou September 17, 2002 2 p.
- 4.5. Letter – MWPHE minutes executive board meeting August 18, 2000 4 p.
- 4.6. E-mail – from [dhouston@mcla.mass.edu](mailto:dhouston@mcla.mass.edu) to [MWPHE@egroups.com](mailto:MWPHE@egroups.com)  
subject: December Eboard November 27, 2000 1 p.
- 4.7. Letter – Evaluation tally of MWPHE fall conference 2000 at Public  
House, Sturbridge, MA 3 p.
- 4.8. Letter – MWPHE executive board listing last updated November 2000 3  
p.
- 4.9. Letter – MWPHE Treasurer's report 2 p.

- 4.10. Letter – MWPHE executive board meeting agenda December 1, 2000 3 p.
- 4.11. E-mail – from Maria Addison to [ctalbert@worchester.edu](mailto:ctalbert@worchester.edu) subject: a new place for June retreat October 15, 2002 2 p.
- 4.12. E-mail – From Thomas Saban to Cynthia Talbert subject: Letters of reference October 14, 2002 2 p.
- 4.13. E-mail – Linda DiPasqua to Cynthia Talbert subject: resource table October 28, 2002 1 p.
- 4.14. E-mail – from Diane Smith to Cynthia, Talbert subject: resource table October 22, 2002 2 p.
- 4.15. E-mail – from [debranoble@hotmail.com](mailto:debranoble@hotmail.com) to MWPHE members subject: you may be supporting terrorism by buying gas October 22, 2002 3 p. and 2 copies
- 4.16. E-mail – from Ruth Haber to members subject: APC agenda October 23, 2002 1 p.
- 4.17. E-mail – from Diane smith to MWPHE@yahoogroups.com subject: a new place for June retreat October 11, 2002 2 p.
- 4.18. E-mail – from Kaori Kelts to [MWPHE@yahoogroups.com](mailto:MWPHE@yahoogroups.com) subject: a new place for June retreat October 11, 2002 2 p.
- 4.19. E-mail – from Kaori Kelts to [MWPHE@yahoogroups.com](mailto:MWPHE@yahoogroups.com) subject: a new place for June retreat October 17, 2002 3 p.
- 4.20. E-mail – from Julie Sanabria to [MWPHE@yahoogroups.com](mailto:MWPHE@yahoogroups.com) subject: a new place for June retreat October 11, 2002 2 p.
- 4.21. Letter – The causes, effects, and possible solutions for violence in our schools by William K. Ashe 9 p.
- 4.22. Brochure – MWPHE fall conference: rising to the challenge: doing more with less October, 25, 2002. 25 copies
- 4.23. Brochure – the working woman speakers bureau
- 4.24. Brochure – working woman – when it is your turn to speak: ten tips for the podium

## **5. Folder - Worcester State College Catering Services**

- 5.1. Catering policies - Breakfast buffets - Breakfast buffets - Luncheon buffets - Dinner buffets – Hors d'Oeuvre Collection – Beverages 12 p.
- 5.2. Letter – MWPHE executive board listing last updated may 2002 3 p.
- 5.3. Letter – MWPHE president listing last updated may 2002 3 p.
- 5.4. Letter – MWPHE campus coordinators calendar and schedule of events 1998-1999 5 p.
- 5.5. Letter – from Nikki Brown to dear colleague: asking colleagues to take a look at the brochure for MWPHE September 11, 1998 1 p.
- 5.6. Letter – from Nikki Brown to dear president Ghosh: asking him to accept a collected thank you. September 11, 1998 1 p.
- 5.7. Letter – MWPHE annual meeting June 11, 1998 3 p.
- 5.8. Letter – MWPHE contact information July 7, 1998 5 p.
- 5.9. Letter – business meeting October 27, 2000 3 p.
- 5.10. Letter – MWPHE coordinator listing November 2000 2 p.

- 5.11. Letter – visit UMass Boston 7/8/98 3 p.
- 5.12. Memo – from Maria Addison to MWPHE executive board members re: executive board meeting January 12, 1998 3 p.
- 5.13. Letter – regional coordinator position responsibilities 1996-1997 2 p.
- 5.14. Letter – MWPHE executive board meeting agenda July 30, 1997 1 p.
- 5.15. Letter – take a look at the enclosed brochure September 23, 1997 1 p.
- 5.16. Brochure – leadership and diversity October 17, 1997 1 p.
- 5.17. Letter – registration form 9/23/97 2 p.
- 5.18. Letter – MWPHE treasurer’s report November 3, 1997 2 p.
- 5.19. Letter – info for Prof. dev award January 9, 1998 1 p.
- 5.20. Letter – MWPHE executive board meeting July 30, 1997 3 p. & 2 copies
- 5.21. Letter – MWPHE proposed calendar and schedule of events for 2001-2002 2 p.
- 5.22. Letter – MWPHE executive board retreat Minutes June 6, 2001 5 p.
- 5.23. Letter – application for members for Prof. Dev. Award 1999 1 p.
- 5.24. Letter – MWPHE membership list 1998 2 p.
- 5.25. Memo – from Maria Addison to regional campus coordinators re: institutional membership drive July 10, 1997 3 p.
- 5.26. Memo – from Maria Addison to executive board members re: exec. Board meeting July 7, 1997 1 p.
- 5.27. Letter – MWPHE exec. Board meeting annual retreat June 5, 1997 7 p.
- 5.28. Letter – MWPHE proposed calendar and schedules of events for 1997-1998 June 6, 1997 3 p.
- 5.29. Letter – MWPHE executive board 1997-1998 3 p.
- 5.30. Letter – MWPHE regional and campus coordinators 1997-98 1 p.
- 5.31. Brochure – women in 21<sup>st</sup> century: where will we be? Conference October 26, 1984 1 p.
- 5.32. Letter – MAWDAC president becomes college president
- 5.33. Letter – MAWDAC announcement of November connections central meeting November 12, 1986 2 p.
- 5.34. Letter – connections central contact person 1 p.
- 5.35. Letter – From Elaine MacNutt to Cynthia Talbert subject: she talks about a book September 23, 1985 1 p.
- 5.36. Letter – MWPHE 1999-2000 Membership Directory 30 p.
- 5.37. Letter – MWPHE 1996-1997 Membership Directory 30 p.
- 5.38. Letter – MWPHE Coordinator List February, 2002 1 p.
- 5.39. Letter – from Susan Arons to Cynthia Talbert subject: Sturbridge Host Hotel and conference center May 24, 2002 1 p.
- 5.40. Brochure – MWPHE Spring Conference 2001 4 p.
- 5.41. Brochure – MWPHE Fall Conference 2000 8 p.

- 5.42. Brochure – MWPHE Spring Conference 1998 8 p.
- 5.43. Brochure – History Making Productions, Inc. History alive on stage 1 p.
- 5.44. Brochure – MWPHE conference evaluation form fall 2001 1 p.
- 5.45. Brochure – Heroic Women You can Talk to: performance by Kate Carney 1 p.
- 5.46. Letter – MWPHE Meet our candidates spring 2002 1 p.
- 5.47. Letter – MWPHE Annual Conference May 1998: Change can lead to conflict: conflict management in higher education 8 p.
- 5.48. Letter – Boston Globe March 11, 2001 article: making difference work 2 p.
- 5.49. Letter – newspaper article: Dig is uncovering wealth of knowledge on area slavery 2 p.
- 5.50. Letter – MWPHE conference April 26, 2002 2 p.
- 5.51. memo – from Kaori Kelts to MWPHE e-board members Re: schedule of application process June 6, 2002 5 p.
- 5.52. Letter – MWPHE board meeting agenda November 18, 1998 1 p.
- 5.53. Letter – MWPHE members info November 16, 1998 5 p.
- 5.54. Letter – from Johanna Skouras, M. Ed counseling psychology and sculptor subject: thanking Maria for recommending her a possible speaker for April 30<sup>th</sup> meeting October 4, 1998 4 p.
- 5.55. Letter – MWPHE executive board meeting august 4, 1998 2 p.
- 5.56. Letter – MWPHE board meeting agenda November 18, 1998 1 p.
- 5.57. Letter – MWPHE executive board meeting February 13, 1998 4 p.
- 5.58. Letter – MWPHE annual board retreat June 11, 1998 1 p.
- 5.59. Memo – from Nelly Wadsworth to MWPHE Exec. Board Member. Re: exec. Board meeting October 31, 1998 1 p.
- 5.60. Letter – MWPHE regional and campus coordinators list 1 p.
- 5.61. Letter – MWPHE 1998 board of directors 1 p.
- 5.62. Letter – MWPHE regional coordinator position responsibilities 1997-1998 1 p.
- 5.63. Letter – MWPHE coordinator listing spring 2000 2 p.
- 5.64. Letter – MWPHE board meeting February 11, 2000 3 p.
- 5.65. Letter – MWPHE checking account 03/01/1999-02/11/200 1 p.
- 5.66. Letter – from Dorie Aucoin to campus coordinators Re: spring conference February 27, 1997 1 p.
- 5.67. Letter – from Dorie Aucoin to MWPHE exec. Board Member. Re: e-board annual retreat March 6, 1997 1 p.
- 5.68. Letter – from Martha Brine to MWPHE members subject: professional development awards increased to \$750 per awardee. January 3, 1997 4 p.
- 5.69. Letter – from Marianne Neve to Cynthia Talber she is asking for updated list for the MWPHE members February 24, 1997 1 p.
- 5.70. Letter – MWPHE members survey spring 1997 2 p.
- 5.71. Letter – MWPHE annual board retreat June 5, 1997 1 p.
- 5.72. Letter – MWPHE spring conference info 1997 6 p.

- 5.73. Letter – MWPHE treasurer’s report February 7, 1997 1 p.
- 5.74. Letter – MWPHE executive board meeting minutes November 1, 1996 1 p.
- 5.75. Letter – from Dorie Aucoin to MWPHE board members Re: executive board meeting January 27, 1997 2 p.
- 5.76. Letter – from Sandra Stalker to regional and campus coordinators Re: seventh annual student achievement awards January 30, 1997 1 p.
- 5.77. Letter – MWPHE executive board meeting February 14, 1997 6 p.
- 5.78. booklet – MWPHE treasurer’s report from Linda DiPasqua June 2002 11 p.
- 5.79. Letter – MWPHE retreat minutes June 5, 2002 2 p.
- 5.80. Letter – MWPHE members list 9 p.
- 5.81. Letter – MWPHE agenda Worcester state college January 7, 2001 9 p.
- 5.82. Letter – MWPHE tentative agenda for meeting August 2, 2001 UMass, Lowell 9 p.
- 5.83. brochure – MWPHE spring conference April 4, 1997 1 p.
- 5.84. Letter – MWPHE board meeting agenda August 4, 1998 1 p.
- 5.85. Letter – MWPHE annual retreat June 5, 2002 3 p. 3 copies
- 5.86. folder – MWPHE June 5, 2002 retreat (empty folder)
- 5.87. Letter – from Joyce Zymares to members subject: directions to lighthouse retreat 2002 1 p.
- 5.88. Letter – MWPHE executive board list May 2002 1 p.
- 5.89. Letter – from Maria Addison to regional coordinators Re: position responsibilities, calendar and schedule of events July 10, 1997 2 p.
- 5.90. Brochure – MWPHE fall conference October 26, 2001 1 p. and 4 copies
- 5.91. Letter – MWPHE e-board meeting February 16, 2001 1 p.
- 5.92. Letter – MWPHE minutes exec. Board meeting August 18, 2000 4 p.
- 5.93. Letter – from Nelly Wadson to MWPHE members. She invites all the members to place their name in nomination for the executive board November 30, 1999 1 p.
- 5.94. Letter – application for nomination executive board position pg 1
- 5.95. Brochure – MWPHE fall conference 1996 1 p.
- 5.96. **CD**
- 5.96.1. Folder – Pictures: 45 pictures

#### **BOX 4**

- 4.1 Meeting, August 13, 2004
- 4.2 MWPHE 2004 Professional Development Award application
- 4.3 MWPHE Conference Evaluation, Spring 2003
- 4.4 MWPHE Conference Evaluation, Spring 2004

- 4.5 MWPHE Conference Minutes 2004
- 4.6 MWPHE Conferences 1993
- 4.7 MWPHE Evaluation Results 2004
- 4.8 MWPHE Retreat, June 5-6 2003
- 4.9 MWPHE, August 8, 2003
- 4.10 Treasure's report, November 2003
- 4.11 Treasure's report, November 2004

## **BOX 5**

- 5.1 Folder of MWPHE 1992
- 5.2 Folder of MWPHE 1995-6 and 1996-7
- 5.3 Folder of MWPHE 2004
- 5.4 Folder of MWPHE Feb, 11, 2005
- 5.5 MWPHE events pamphlets 2003-4
- 5.6 Parallel Lives: the Kathy and Mo Show, Friday, April 25, 2003; Stone Forge Inn,  
5.7 Raynham, MA
- 5.8 Staying Upbeat in Downbeat Times, Friday, October 31, 2003; Publick House,  
Sturbridge, MA
- 5.9 Treasurer's report 2005
- 5.10 Unused letter head papers., 15 copies of MWPHE Resource Directory 2002-3
- 5.11 You: Resilient in a World of Change, Friday, April 2, 2004; DiBurro's Ward Hill,  
MA